



Coachella Valley Mosquito and Vector Control District

43420 Trader Place, Indio, CA 92201 | (760) 342-8287 | cvmosquito.org

Executive Committee Meeting Via Zoom

Tuesday, February 22, 2022

1:30 p.m.

AGENDA

Materials related to an agenda item that are submitted to the Executive Committee after distribution of the agenda packets are available for public inspection in the Clerk of the Board's office during normal business hours and on the District's website.

Pursuant to Assembly Bill 361, this meeting will be conducted by video and/or teleconference and there will be no in-person public access to the meeting location. To view/listen/participate in the meeting live, please join by calling 1-888-475-4499 (toll-free), Meeting ID: [875 4482 6941](https://us02web.zoom.us/j/87544826941) or click this link to join: <https://us02web.zoom.us/j/87544826941>. Written public comment may also be submitted to the Clerk of the Board by 11:30 a.m. on February 22, 2022, at mtallion@cvmosquito.org. Transmittal prior to the meeting is required. Any correspondence received during or after the meeting will be distributed to the Board as soon as practicable and retained for the official record.

Assistance for those with disabilities: If you have a disability and need an accommodation to participate in the meeting, please call the Clerk of the Board at (760) 342-8287 for assistance so the necessary arrangement can be made.

- 1. Call to Order** – Benjamin Guitron, President
- 2. Roll Call**
- 3. Confirmation of Agenda**
- 4. Public Comments**

Those wishing to address the Board should send an email to the Clerk of the Board by 11:30 a.m. on February 22, 2022, at mtallion@cvmosquito.org or appear at the meeting to provide public comments. Please note that, as stated above, the meeting will be conducted remotely.

A. PUBLIC Comments — NON-AGENDA ITEMS: This time is for members of the public to address the Board of Trustees on items of general interest (non-agenda item) within the subject matter jurisdiction of the District. The District values your comments; however, pursuant to the Brown Act, the Board cannot take action on items not listed on the posted Agenda. **Comments are limited to a total of three (3) minutes per speaker for non-agenda items.**

B. PUBLIC Comments — AGENDA ITEMS: This time is for members of the public to address the Board of Trustees on agenda items (Open and Closed Sessions). **Comments are limited to three (3) minutes per speaker per agenda item.**

All comments are to be directed to the Board of Trustees and shall be devoid of any personal attacks. Members of the public are expected to maintain a professional, courteous decorum during public comments.

5. Review of March 8, 2022, draft Board meeting agenda

6. Old Business

- A. Continued discussion regarding COVID-19 and returning to in-person meetings
- B. Strategic Plan workshop discussion
- C. LAFCO Update

7. New Business

- A. Discussion: Board development, support, culture, and connection

8. Trustee/staff comments

9. Confirmation of next meeting

10. Adjournment

Certification of Posting

I certify that on February 18, 2022, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Trustees of the Coachella Valley Mosquito & Vector Control District and on the District's website, said time being at least 72 hours in advance of the meeting of the Board of Trustees (Government Code Section 54954.2)

Executed at Indio, California, on February 18, 2022.

Melissa Tallion, Clerk of the Board



Coachella Valley Mosquito and Vector Control District

43420 Trader Place, Indio, CA 92201 | (760) 342-8287 | cvmosquito.org

Board of Trustees Meeting Via Zoom

Tuesday, March 8, 2022

6:00 p.m.

DRAFT-AGENDA

The Board of Trustees will take action on all items on the agenda.

Materials related to an agenda item that are submitted to the Board of Trustees after distribution of the agenda packets are available for public inspection in the Clerk of the Board's office during normal business hours and on the District's website.

Pursuant to Assembly Bill 361, this meeting will be conducted by video and/or teleconference and there will be no in-person public access to the meeting location. To view/listen/participate in the meeting live, please join by calling 1-888-475-4499 (toll-free), meeting ID: [862 2374 8064](https://us02web.zoom.us/j/86223748064), or click this link to join: <https://us02web.zoom.us/j/86223748064>. Written public comment may also be submitted to the Clerk of the Board by 2:30 p.m. on March 8, 2022, at mtallion@cvmosquito.org. Transmittal prior to the meeting is required. Any correspondence received during or after the meeting will be distributed to the Board as soon as practicable and retained for the official record.

Assistance for those with disabilities: If you have a disability and need an accommodation to participate in the meeting, please call the Clerk of the Board at (760) 342-8287 for assistance so the necessary arrangements can be made.

- 1. Call to Order** – Benjamin Guitron, President
- 2. Pledge of Allegiance**
- 3. Roll Call**

4. Confirmation of Agenda

5. Public Comments

Those wishing to address the Board should send an email to the Clerk of the Board by 2:30 p.m. on March 8, 2022, at mtallion@cvmosquito.org or appear at the meeting to provide public comments. Please note that, as stated above, the meeting will be conducted remotely.

- A. **PUBLIC Comments — NON-AGENDA ITEMS:** This time is for members of the public to address the Board of Trustees on items of general interest (non-agenda item) within the subject matter jurisdiction of the District. The District values your comments; however, pursuant to the Brown Act, the Board cannot take action on items not listed on the posted Agenda. **Comments are limited to a total of three (3) minutes per speaker for non-agenda items.**
- B. **PUBLIC Comments — AGENDA ITEMS:** This time is for members of the public to address the Board of Trustees on agenda items (Open and Closed Sessions). **Comments are limited to three (3) minutes per speaker per agenda item.**

All comments are to be directed to the Board of Trustees and shall be devoid of any personal attacks. Members of the public are expected to maintain a professional, courteous decorum during public comments.

6. Board Reports

A. President's Report – **Benjamin Guitron, President**

Executive Committee oral report and Executive Committee minutes from February 22, 2022
(Pg.)

B. Finance Committee – **Doug Walker, Treasurer**

Finance Committee oral report and Finance Committee minutes from February 8, 2022
(Pg.)

7. Staff Informational Reports

A. Live Reports

- General Manager's Report – **Jeremy Wittie, M.S., General Manager**
- Information Technology and Fleet Introduction – **Edward Prendez, Information Technology Manager**
- Arbovirus Threats and Activity Report – **Jennifer A. Henke, M.S., Laboratory Manager**

8. Items of General Consent

The following items are routine in nature and may be approved by one blanket motion upon unanimous consent. The President or any member of the Board of Trustees may request an item be pulled from Items of General Consent for a separate discussion.

- A. Approval of Resolution 2022- 04 authorizing remote teleconferencing meetings for the period March 12, 2022 – April 11, 2022 **(Pg.)**
- B. Minutes for February 8, 2022, Board Meeting **(Pg.)**
- C. Approval of expenditures for February 2, 2022-March 3, 2022 **(Pg.)**
- D. Approval of Proclamation designating the week of April 17-23, 2022, as Mosquito Awareness Week– **Tammy Gordon, M.A. APR, Public Information Officer (Pg.)**
- E. Annual Statement of Economic Interests/Form 700 Annual Filing for the filing period of 2021/2022– **Melissa Tallion, Clerk of the Board**
- F. Approval to renew the contract with CleanExcel for cleaning services for the District headquarters in an amount not to exceed \$xxxx per month from fund 7675.01.305.000 – Contract Services, **Budgeted; funds available – David l'Anson, MPA, MBA/ACC., Administrative Finance Manager**
- G. Informational Items:
 - Financials – **David l'Anson, MPA, MBA/ACC., Administrative Finance Manager (Pg.)**
 - Quarterly Department Reports **(Pg.)**
 - Board Business Log **(Pg.)**
 - Correspondence **(Pg.)**
 - Strategic Planning Workshop Minutes
 - Important Budget Meeting Dates, Finance Committee **(Pg.)**
 - Prerecorded presentation regarding the Environmental Reports included in the Board packet ([click here to view](#)) – **Jennifer A. Henke, M.S., Laboratory Manager**
 - National Pollutant Discharge Elimination System (NPDES) Annual Reports – **Jennifer A. Henke, M.S., Laboratory Manager (Pg.)**
 - EPA Pesticide Environmental Stewardship Program (PESP) – **Jennifer A. Henke, M.S., Laboratory Manager (Pg.)**

- California Environmental Quality Act (CEQA) Mitigated Negative Declaration Annual Compliance Report – **Jennifer A. Henke, M.S., Laboratory Manager (Pg.)**
- Annual report – **Tammy Gordon, M.A., APR, Public Information Officer (Pg.)**
- Vector Control Joint Powers Agency (VCJPA) Annual Workshop and Board of Directors meeting (Virtual) February 17 & 18, 2022 **(Pg.)**
- Mosquito and Vector Control Association of California (MVCAC) Annual Conference, February 7-10, 2022, Sacramento, CA **(Pg.)**
- American Mosquito Control Association (AMCA) Annual Conference, February 28-March 4, 2022 **(Pg.)**
- Employment Risk Management Authority (ERMA) Board – **Jeremy Wittie, M.S., General Manager (Pg.)**
- Report: Assemblymember Eduardo Garcia – **President Guitron; Jeremy Wittie, M.S., General Manager (Pg.)**

9. Old Business-None

10. New Business

- A. Discussion and/or approval of adding a new position-*Operations Program Coordinator*-for the 2022 Mosquito Season – **Jeremy Wittie, M.S., General Manager; Roberta Dieckmann, Operations Manager (Pg.)**

11. Closed Session (s)

Closed Session (s):

12. Comments by General Counsel

13. Trustee Comments, Requests for Future Agendas Items, Travel, and/ or Staff Actions

The Board may not legally take action on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda unless (1) by a majority vote, the Board determines that an emergency exists, as defined by Government Code Section 54956.5, or (2) by a two-thirds vote, the board determines that the need for action arose subsequent to the agenda being posted as required by Government Code Section 54954.2(a). Each presentation is limited to no more than three minutes.

14. Adjournment

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

Certification of Posting

I certify that on March 4, 2022, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Trustees of the Coachella Valley Mosquito & Vector Control District and on the District's website, said time being at least 72 hours in advance of the meeting of the Board of Trustees (Government Code Section 54954.2)

Executed at Indio, California, on March 4, 2022.

Melissa Tallion, Clerk of the Board