



Coachella Valley Mosquito and Vector Control District

43420 Trader Place, Indio, CA 92201 | (760) 342-8287 | cvmosquito.org

Executive Committee Meeting Via Zoom

Friday, May 21, 2021

1:30 p.m.

AGENDA

Materials related to an agenda item that are submitted to the Executive Committee after distribution of the agenda packets are available for public inspection in the Clerk of the Board's office during normal business hours and on the District's website.

In the interest of maintaining appropriate social distancing and to comply with orders issued by Governor Newsom, the Board encourages the public to participate in this meeting via Zoom by calling 1-888-475-4499 (toll-free), Meeting ID: [861 6133 2573](https://us02web.zoom.us/j/86161332573) or click this link to join: <https://us02web.zoom.us/j/86161332573>. If you would like to comment on the agenda item or subject matter within the jurisdiction of the Board, please email your public comment to the Clerk of the Board by 12:00 p.m. on Friday, May 21, 2021, at mtallion@cvmvcd.org.

Assistance for those with disabilities: If you have a disability and need an accommodation to participate in the meeting, please call the Clerk of the Board at (760) 342-8287 for assistance so the necessary arrangement can be made.

1. Call to Order - Benjamin Guitron, President

2. Roll Call

3. Confirmation of Agenda

4. Public Comments

Those wishing to address the Board should send an email to the Clerk of the Board by 12:00 p.m. on Friday, May 21, 2021 at mtallion@cvmvcd.org or appear at the meeting to provide public comments. Please note that, as stated above, the meeting will be conducted remotely.

- A. **PUBLIC Comments — AGENDA ITEMS:** Persons wishing to address the Board on agenda items are requested to do so at this time. When addressing the Board, please give your name and address for the record. In order to conduct a timely meeting, a three-minute time limit per person per item has been established.
- B. **PUBLIC Comments — NON-AGENDA ITEMS:** Persons wishing to address the Board on items not appearing on the agenda are requested to do so at this time. When addressing the Board, please give your name and address for the record. In order to conduct a timely meeting, a three-minute time limit per person has been established. California Government Code Section 54950 prohibits the Executive Committee from taking action on a specific item until it appears on the agenda.

5. Review of June 8, 2021, draft Board meeting agenda

6. New Business -None

7. Trustee/staff comments

8. Confirmation of next meeting

9. Adjournment

Certification of Posting

I certify that on May 18, 2021, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Trustees of the Coachella Valley Mosquito & Vector Control District and on the District’s website, said time being at least 72 hours in advance of the meeting of the Board of Trustees (Government Code Section 54954.2)

Executed at Indio, California, on May 18, 2021.

Melissa Tallion, Clerk of the Board



Coachella Valley Mosquito and Vector Control District

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Board of Trustees Meeting Via Zoom

Tuesday, June 8, 2021

6:00 p.m.

DRAFT AGENDA

The Board of Trustees will take action on all items on the agenda.

Materials related to an agenda item that are submitted to the Board of Trustees after distribution of the agenda packets are available for public inspection in the Clerk of the Board's office during normal business hours and on the District's website.

In the interest of maintaining appropriate social distancing and to comply with orders issued by Governor Newsom, the Board encourages the public to participate in this meeting via Zoom by calling 1-888-475-4499 (toll-free), Meeting ID: **898 5696 4239** or click this link to join: June 4 <https://us02web.zoom.us/j/89856964239>. If you would like to comment on the agenda item or subject matter within the jurisdiction of the Board, please send an email to the Clerk of the Board by 2:30 p.m. on June 8, 2021, at mtallion@cvmvcd.org.

Assistance for those with disabilities: If you have a disability and need an accommodation to participate in the meeting, please call the Clerk of the Board at (760) 342-8287 for assistance so the necessary arrangements can be made.

- 1. Call to Order** – Benjamin Guitron, President
- 2. Moment of Silence in remembrance of Fernando Fregoso, VCT II**
- 3. Pledge of Allegiance**

4. Roll Call

5. Confirmation of Agenda

6. Public Comments

Those wishing to address the Board should send an email to the Clerk of the Board by 2:30 p.m. on June 8, 2021, at mtallion@cvmvcd.org or appear at the meeting to provide public comments. Please note that, as stated above, the meeting will be conducted remotely.

A. **PUBLIC Comments — AGENDA ITEMS:** Persons wishing to address the Board on agenda items are requested to do so at this time. When addressing the Board, please state your name and address for the record. In order to conduct a timely meeting, a three-minute time limit per person per item has been established.

B. **PUBLIC Comments — NON-AGENDA ITEMS:** Persons wishing to address the Board on items not appearing on the agenda are requested to do so at this time. When addressing the Board, please state your name and address for the record. In order to conduct a timely meeting, a three-minute time limit per person has been established.

7. Recognition

A. Proclamation of the Board of Trustees in recognition of Jess Lucia for his 20 years of service to the District – **Jeremy Wittie, M.S., General Manager (Pg. x)**

8. Board Reports

A. President's Report – **Benjamin Guitron, President**
Executive Committee oral report and Executive Committee meeting Minutes for May 21, 2021 **(Pg. x)**

B. Finance Committee – **Clive Weightman, Treasurer**
Finance Committee oral report and Minutes for May 11, 2021 meeting **(Pg. xx)**

9. Staff Informational Reports

A. Live Reports

- Arbovirus Risk Assessment and Response Update – **Jennifer Henke, M.S., Laboratory Manager, Bobbye Dieckmann, Operations Manager, and Tammy Gordon, MA, Public Information Officer**

B. Prerecorded Reports

- [\(CLICK HERE TO VIEW\)](#): General Manager's Report – **Jeremy Wittie, M.S., General Manager**
- [\(CLICK HERE TO VIEW\)](#): Emerging Arbovirus Threats – **Jennifer Henke, M.S., Laboratory Manager**

Questions and/or comments from Trustees regarding the reports

10. Items of General Consent

The following items are routine in nature and may be approved by one blanket motion upon unanimous consent. The President or any member of the Board of Trustees may request an item be pulled from Items of General Consent for a separate discussion.

- A. Minutes for May 11, 2021 Board Meeting **(Pg. xx)**
- B. Approval of expenditures for May 12 to June 8, 2021 **(Pg. xx)**
- C. Informational Items:
 - Financials – **David l'Anson, MPA, MBA/ACC., Administrative Finance Manager (Pg.xx)**
 - Board Business Log **(Pg. xx)**
 - Correspondence **(Pg. xx)**
 - Important Budget Meeting Dates, **Finance Committee (Pg. xx)**

11. Old Business

- A. Microsoft Office Migration update- **Edward Prendez, IT Manager (Pg. X)**

12. New Business

- A. Approval to enter into an agreement for the upgrade and replacement of the District's electronic door access, security alarm, and CCTV systems in an amount not to exceed \$110,000 from Capital Facility Replacement Fund - **Budgeted, funds available**– **David l'Anson, Administrative Finance Manager (Pg. X)**
- B. Discussion and/or approval of Resolution 2021-06 Adopting FY 2021-22 Budget- **David l'Anson, Administrative Finance Manager (Pg. X)**
- C. Discussion and/or approval of Resolution 2021-07 intention to levy assessments for fiscal year 2021-22, preliminary approval of engineer's report, and providing for notice of hearing for the CVMVCD mosquito, fire ant, and disease surveillance and

vector control assessment- **David I'Anson, Administrative Finance Manager (Pg. X)**

13. Closed Session Public Comments

Persons wishing to address the Board on closed session items are requested to do so at this time. When addressing the Board, please state your name and address for the record. In order to conduct a timely meeting, a three-minute time limit per person per item has been established.

Closed Session (s):

A. Conference with Labor Negotiators pursuant to Government Code Section 54957.6

Agency Designated Representatives: Lena D. Wade, Crystal Moreno, and David I'Anson.

Employee Organizations: California School Employees Association and Teamsters Local 911.

14. Comments by General Counsel

15. Trustee Comments, Requests for Future Agendas Items, Travel, and/ or Staff Actions

The Board may not legally take action on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda unless (1) by a majority vote, the Board determines that an emergency exists, as defined by Government Code Section 54956.5, or (2) by a two-thirds vote, the board determines that the need for action arose subsequent to the agenda being posted as required by Government Code Section 54954.2(a). Each presentation is limited to no more than three minutes.

16. Adjournment

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

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Certification of Posting

I certify that on June 4, 2021, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Trustees of the Coachella Valley Mosquito & Vector Control District and on the District's website, said time being at least 72 hours in advance of the meeting of the Board of Trustees (Government Code Section 54954.2)

Executed at Indio, California, on June 4, 2021.

Melissa Tallion, Clerk of the Board