



Coachella Valley Mosquito and Vector Control District

43420 Trader Place, Indio, CA 92201 | (760) 342-8287 | cvmosquito.org

Board of Trustees Meeting Via Zoom

Tuesday, November 9, 2021

6:00 p.m.

AGENDA

The Board of Trustees will take action on all items on the agenda.

Materials related to an agenda item that are submitted to the Board of Trustees after distribution of the agenda packets are available for public inspection in the Clerk of the Board's office during normal business hours and on the District's website.

Pursuant to Assembly Bill 361, this meeting will be conducted by video and/or teleconference and there will be no in-person public access to the meeting location. To view/listen/participate in the meeting live, please join by calling 1-888-475-4499 (toll free), meeting ID: [842 9793 3364](https://us02web.zoom.us/j/84297933664) or click this link to join: <https://us02web.zoom.us/j/84297933664>. Written public comment may also be submitted to the Clerk of the Board by 2:30 p.m. on November 9, 2021, at mtallion@cvmosquito.org. Transmittal prior to the meeting is required. Any correspondence received during or after the meeting will be distributed to the Board as soon as practicable and retained for the official record.

Assistance for those with disabilities: If you have a disability and need an accommodation to participate in the meeting, please call the Clerk of the Board at (760) 342-8287 for assistance so the necessary arrangements can be made.

1. **Call to Order** – Benjamin Guitron, President
2. **Pledge of Allegiance**

3. Roll Call

4. Confirmation of Agenda

5. Public Comments

Those wishing to address the Board should send an email to the Clerk of the Board by 2:30 p.m. on November 9, 2021, at mtallion@cvmosquito.org or appear at the meeting to provide public comments. Please note that, as stated above, the meeting will be conducted remotely.

A. **PUBLIC Comments — AGENDA ITEMS:** Persons wishing to address the Board on agenda items are requested to do so at this time. When addressing the Board, please state your name and address for the record. In order to conduct a timely meeting, a three-minute time limit per person per item has been established.

B. **PUBLIC Comments — NON-AGENDA ITEMS:** Persons wishing to address the Board on items not appearing on the agenda are requested to do so at this time. When addressing the Board, please state your name and address for the record. In order to conduct a timely meeting, a three-minute time limit per person has been established.

6. Board Reports

A. President's Report – **Benjamin Guitron, President**

Executive Committee oral report and Executive Committee minutes from October 28, 2021
(Pg. 7)

B. Finance Committee – **Clive Weightman, Treasurer**

Finance Committee oral report and Finance Committee minutes from October 12, 2021
(Pg. 11)

7. Staff Informational Reports

A. Live Reports

- Arbovirus Surveillance and Response update – **Jennifer Henke, M.S., Laboratory Manager; Roberta Dieckmann, Operations Manager; and Tammy Gordon, M.A., Public Information Officer**

Questions and/or comments from Trustees regarding the reports

8. Items of General Consent

The following items are routine in nature and may be approved by one blanket motion upon unanimous consent. The President or any member of the Board of Trustees may request an item be pulled from Items of General Consent for a separate discussion.

- A. Minutes for October 12, 2021, Board Meeting, and **corrected** minutes for September 14, 2021 **(Pg. 13)**
- B. Approval of expenditures for October 8, 2021-November 4, 2021 **(Pg. 31)**
- C. Informational Items:
 - Financials – **David l’Anson, MPA, MBA/ACC., Administrative Finance Manager (Pg. 32)**
 - District Travel **(Pg. 43)**
 - Board Business Log **(Pg.45)**
 - Correspondence **(Pg. 49)**
 - Departmental Reports: Human Resources; Finance; Information Technology; Laboratory & Surveillance Control; Operations; and Public Outreach **(Pg. 55)**
 - Entomological Society of America Annual Conference held October 21, 2021-November 3, 2021 **(Pg.75)**
 - CSDA Clerk of the Board Annual Conference, October 25-27, 2021**(Pg. 77)**
 - MVCAC Fall Meeting October 26-27, 2021, in Costa Mesa, CA **(Pg. 78)**
 - 2022 Board of Trustees Meeting Calendar **(Pg. 79)**

9. **Old Business**

- A. Update and discussion regarding the timing and method of the District’s Strategic Planning Workshop – **Jeremy Wittie, M.S., General Manager (Pg. 80)**
- B. Review and approve Subsequent Resolution 2021-13 authorizing remote teleconferencing meetings for the period November 13, 2021 – December 13, 2021 - **Jeremy Wittie, M.S., General Manager, and Lena Wade, District General Counsel (Pg.82)**

10. **New Business**

- A. Audit Presentation of Fiscal Year Ending June 30, 2021 – **Fedak & Brown, LLP, and David l’Anson, MPA, MBA/ACC., Administrative Finance Manager**
- B. Approval of Resolution 2021-14 providing a gift certificate to employees for work performed late November through early December 2021 in a total collective amount for all certificates not to exceed \$3,000.00 from fund 5300.01.200.000 – Employee Incentive- **Budgeted; Funds Available – Jeremy Wittie, M.S., General Manager (Pg. 88)**

- C. Discussion and/or approval to grant a day off in December to all full-time employees in appreciation of their work and dedication in protecting public health during the mosquito virus season – **Jeremy Wittie, M.S., General Manager (Pg. 92)**

- D. Contract with Three Peaks Corp. for ADA Grading and Paving of the entrance walkway and front parking areas at the District headquarters in an amount not to exceed \$48,421.00 from Capital Facility Replacement Fund **David I’Anson, MPA, MBA/ACC., Administrative Finance Manager (Pg. 93)**

- E. Approval of Resolution 2021-17 Revising the Annual Budget for Fiscal Year 2021-22 – **David I’Anson, MPA, MBA/ACC., Administrative Finance Manager (Pg. 95)**

- F. Approval of 2022 research proposals in an amount not to exceed \$137,120.50; \$68,560.25 will be expensed in Fiscal Year (FY) 2021/22 the balance will be expensed FY 2022/23 from Fund 8510.01.600.000 – Research Projects *Budgeted; Funds Available* – **Jennifer A. Henke, M.S., Laboratory Manager (Pg. 104)**

- G. Appointment of the ad hoc Nominations Committee - **Benjamin Guitron, President (Pg. 108)**

- H. Appointment of the ad hoc Negotiations Committee - **Benjamin Guitron, President (Pg. 109)**

11. Closed Session Public Comments

Persons wishing to address the Board on closed session items are requested to do so at this time. When addressing the Board, please state your name and address for the record. In order to conduct a timely meeting, a three-minute time limit per person per item has been established.

Closed Session (s):

A. Conference with Labor Negotiators pursuant to Government Code Section 54957.6

Agency Designated Representatives: Lena D. Wade, Crystal Moreno, and David I’ Anson.

Employee Organizations: California School Employees Association and Teamsters Local 911.

B. Public Employee Performance Evaluation pursuant to Government Code Section 54957 (b)(1)

Title: General Manager

Title: District Legal Counsel

10. New Business (continued)

- I. Discussion and/or approval of Resolution 2021-15 Approving the ratification of the Tentative Agreement by and between the District and employees in the Bargaining Unit represented by CSEA, Chapter 2001 – **Jeremy Wittie, M.S., General Manager and Lena D. Wade, Legal Counsel (Pg. 110)**
- J. Discussion and/or approval of Resolution 2021-16 Approving the ratification of the Tentative Agreement by and between the District and employees in the Clerical, Professional, and Supervisory Bargaining Units represented by Teamsters Local 911 – **Jeremy Wittie, M.S., General Manager and Lena D. Wade, Legal Counsel (Pg. 114)**
- K. Discussion and/or approval of Resolution 2021-18 Adopting Employee Pay Schedule, in conformance with California Code of Regulations, Title 2, Sections 570.5 and 571 – **Crystal Moreno, M.S., Human Resources Manager (Pg. 118)**

12. Comments by General Counsel

13. Trustee Comments, Requests for Future Agendas Items, Travel, and/ or Staff Actions

The Board may not legally take action on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda unless (1) by a majority vote, the Board determines that an emergency exists, as defined by Government Code Section 54956.5, or (2) by a two-thirds vote, the board determines that the need for action arose subsequent to the agenda being posted as required by Government Code Section 54954.2(a). Each presentation is limited to no more than three minutes.

14. Adjournment

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

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Certification of Posting

I certify that on November 5, 2021, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Trustees of the Coachella Valley Mosquito & Vector Control District and on the District's website, said time being at least 72 hours in advance of the meeting of the Board of Trustees (Government Code Section 54954.2)

Executed at Indio, California, on November 5, 2021.

Melissa Tallion, Clerk of the Board



BOARD REPORTS

Coachella Valley Mosquito and Vector Control District
Executive Committee Meeting Via Zoom
Minutes

TIME AND DATE: 1:30 p.m. Thursday, October 28, 2021

LOCATION: 43420 Trader Place, Indio, CA 92201

TRUSTEES PRESENT:

Indio	Benjamin Guitron, President
Palm Desert	Doug Walker, Vice President
County at Large	Bito Larson, Secretary
Indian Wells	Clive Weightman, Treasurer

ABSENT:

None

Members of the Public present: None

OTHERS PRESENT:

Jeremy Wittie, M.S., General Manger
Lena Wade, General Counsel
Melissa Tallion, Clerk of the Board

1. **Call to Order:** *President Guitron called the meeting to order at 1:34 p.m.*
2. **Roll Call:** *Roll call indicated all four (4) Committee members were present.*
3. **Confirmation of Agenda:** *There was a consensus to approve the agenda as presented.*
4. **Public Comments:**
None

A. AGENDA ITEMS - None

B. NON-AGENDA ITEMS - None

5. Review of November 9, 2021, draft Board meeting agenda

The draft November Board meeting agenda was reviewed by the Committee. Trustee Weightman inquired about New Business item C-discussion to enter into a contract for ADA entrance improvements and wanted to know if Staff had an estimate. Trustee Walker would like this item to be on the November 9, 2021, Finance Committee agenda. This will allow the Finance Committee the ability to review the contracts. Staff will make the determination and recommendation to the Board. The Executive Committee would like to see the Fiscal Year-End Audit presentation be moved to the first item in New Business. Items D and E regarding the appointment of the Negotiations and Nominations committee were discussed. President Guitron asked Melissa Tallion, Clerk of the Board to email the Board and ask if there were any Trustees who were interested in serving on the Committees. Mrs. Tallion will forward the names of those interested to President Guitron as soon as possible before the November Board Meeting. Items I and J regarding the MOU Ratifications will be moved to a New Business item after Closed Session.

6. Old Business

- A. Continued discussion and/or recommendation for Board agenda streamlining.
Staff and Legal Counsel reviewed the agenda to see if there was an opportunity for streamlining of the agendas while remaining consistent with the requirements of the Brown Act, as directed by the Executive Committee. Staff understands that the Executive Committee would like to be conscious of time commitments of the public, staff, and Board members, while pursuing a way to establish an agenda that provides for public participation, and sufficient time for staff presentations and Board deliberation. General Counsel and Staff noted the potential for streamlining and improving the order and flow of the agenda.
President Guitron and a consensus of the Executive Committee determined that future agendas will provide for one public comment period at the beginning of the meeting for comments on agenda items (open and closed session) and non-agenda items. The Executive Committee has asked for help from Legal Counsel in writing up the proposed verbiage for future agendas.
- B. Continued discussion regarding COVID-19 and returning to in-person meetings
Staff and the Executive Committee discussed the need for a subsequent resolution to be approved by the Board at the November meeting which will allow for remote teleconferencing meetings until December 14, 2021.
- C. Recommendation to the Board for Strategic Planning Workshop
The Executive Committee asked Mrs. Tallion to send out one more communication to the Board asking for potential dates since a majority was not met during the last survey. The possible dates will be forwarded to all Board members as soon as possible before the November Board meeting.

D. District Department reports

Staff asked the Executive Committee to review the District Department reports that will be submitted in the November 9, 2021, Board packet and provide feedback to Staff during the December Executive Committee meeting. Staff would like to know if any changes need to be made or anything is added in 2022. The Committee expressed an interest in video updates but also understood the time commitment required from Staff.

7. New Business

- A. Discuss the appointment of new members to the ad hoc Negotiations Committee
President Guitron asked Mrs. Tallion to email the Board and ask if there were any Trustees who were interested in serving on the Committees. Mrs. Tallion will forward the names of those interested to President Guitron as soon as possible before the November Board Meeting

- B. Discuss the appointment of new members to the ad hoc Nominations Committee
President Guitron asked Mrs. Tallion to email the Board and ask if there were any Trustees who were interested in serving on the Committees. Mrs. Tallion will forward the names of those interested to President Guitron as soon as possible prior to the November Board Meeting

- C. Discuss the need, timeline, and evaluation process of District Legal Counsel
The Executive Committee would like to continue to have the Board evaluate Legal Counsel on an annual basis. It was determined that the review of Lena Wade, Legal Counsel would take place after Union Negotiations had been finalized. The Executive Committee asked that the format for the review of Legal Counsel be put into a survey monkey for the Board.

8. Trustee/staff comments

Jeremy Wittie, General Manger mentioned that an email about a recent Press Release regarding Hantavirus from Riverside County would be going out from District's PIO shortly.

9. Confirmation of next meeting

The next meeting was scheduled for Monday, December 13, 2021, at 1:30 p.m.

10. Adjournment

The meeting was adjourned by President Guitron at 2:43 p.m.

COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT

**Finance Committee Meeting Via Zoom
Minutes**

TIME 4:30 p.m. **DATE:** October 12, 2021

LOCATION: 43420 Trader Place Indio, CA 92201

COMMITTEE MEMBERS PRESENT:

Indian Wells	Clive Weightman
Rancho Mirage	Isaiah Hagerman
County at Large	Bito Larson

COMMITTEE MEMBERS ABSENT:

STAFF PRESENT:

Jeremy Wittie, M.S., General Manager
David l'Anson, MPA, MBA/ACC., Administrative Finance Manager
Melissa Tallion, Executive Assistant/Clerk of the Board

MEMBERS OF THE PUBLIC PRESENT:

Yes

1. Call to Order

Treasurer Weightman called the meeting to order at 4:30 p.m.

2. Roll Call

Roll call indicated all three (3) Committee members were present.

3. Confirmation of Agenda

The agenda was confirmed as presented.

4. Public Comments

None

5. Items of General Consent

Approval of Minutes from September 14, 2021, Finance Committee Meeting
On a motion from Trustee Larson seconded by Trustee Weighman, and passed by the following roll call votes, the Committee approved the minutes as presented.

Ayes: Treasurer Weightman and Trustees Hagerman and Larson.

Noes: None.

Abstained: None

Absent: None

6. Discussion, Review, and/or Update

- A. Review of Check Report from Abila MIP for the period of September 14, 2021, to October 7, 2021
A discussion ensued concerning a few checks that needed further explanation.
- B. CalCard Charges – August 23, 2021, to September 22, 2021
The CalCard monthly statement was reviewed by Committee members and staff. Questions regarding specific charges were brought forward by Trustees and staff provided more information.
- C. Review of September 2021 Financials and Treasurers Report
The documents were reviewed.

7. Old Business

- A. None

8. New Business

- A. Review of finance-related items on Board Agenda
The Finance Committee fully supports the Board and all Finance-related items.

8. Schedule Next Meeting

The next Finance Committee meeting is scheduled via Zoom for Tuesday, November 9, 2021, at 4:30 p.m.

10. Trustee and/or Staff Comments/Future Agenda Items

None

11. Adjournment

The meeting was adjourned by Treasurer Weightman at 4:51 p.m.



GENERAL CONSENT

COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT

**Board of Trustees Meeting Via Zoom
Minutes**

MEETING TIME: 6:00 p.m. Tuesday, October 12, 2021

LOCATION: 43420 Trader Place, Indio, CA 92201- Via Zoom

TRUSTEES PRESENT

PRESIDENT: Ben Guitron	Indio
VICE PRESIDENT: Doug Walker	Palm Desert
SECRETARY: Bito Larson	County at Large
TREASURER: Clive Weightman	Indian Wells
Gary Gardner	Desert Hot Springs
Isaiah Hagerman	Rancho Mirage
Dr. Doug Kunz	Palm Springs
Rita Lamb	Cathedral City
Janell Percy	County at Large

TRUSTEES ABSENT

Vacant	La Quinta
Denise Delgado	Coachella

STAFF AND GENERAL COUNSEL PRESENT

Jeremy Wittie, General Manager
Lena Wade, Legal Counsel, SBEMP
Crystal Moreno, Human Resources Manager
David l'Anson, Administrative Finance Manager
Jennifer Henke, Laboratory Manager
Roberta (Bobbye) Dieckmann, Operations Manager
Edward Prendez, Information Technology Manager
Tammy Gordon, Public Information Officer
Melissa Tallion, Executive Assistant/Clerk of the Board

Other staff members joined the zoom meeting as well.

MEMBERS OF THE PUBLIC PRESENT

Yes

1. **Call to Order** *President Guitron called the meeting to order at 6:01 p.m.*

2. Introduction of New Trustee and Oath of Office *President Guitron introduced newly appointed Trustee Rita Lamb. Melissa Tallion, Clerk of the Board, administered the oath of office for Trustee Rita Lamb.*

3. Pledge of Allegiance *Trustee Dr. Doug Kunz led the Pledge of Allegiance.*

4. Roll Call *At roll call, Eight (8) Trustees out of eleven (11) were present. Trustee Bito Larson joined at approximately 6:09 p.m.*

5. Confirmation of Agenda

President Guitron inquired if there were any agenda items to be shifted. Upon no objections by Board Trustees, the agenda was confirmed.

6. Public Comments

Three (3) written public comments were received. The written comments were distributed to the Board of Trustees and Legal Counsel and are attached for the record. There were also public comments on other topics including agenda and non-agenda items. Another member of the public wanted to recognize the Board and Finance Team for the certificate that the Finance Team was awarded.

7. Board Reports

President's Report:

President Guitron stated the Executive Committee had held its meeting on September 30, 2021, reviewed the draft Board agenda, and the Committee revised it as needed. The Executive Committee is in full support of the exploration of Sterile Insect Technique. The Executive Committee would like to recognize the efforts of the Public Outreach team for their mosquito artwork campaign for the children in the Valley. The next scheduled meeting is October 28, 2021.

Treasurer's Report:

Treasurer Weightman reported the Finance Committee had held its meeting before the Board meeting to review the check report, CalCard charges, and financials for the period ending September 2021. As per normal, there were some questions regarding charges. All questions were answered to the Committee's satisfaction.

8. Staff Information Reports

A. Live Reports

- **General Manager's Report – Jeremy Wittie, M.S., General Manager**
Congratulations to Trustee Lamb on her appointment. Jeremy Wittie, General Manager gave a brief update. 2018 Strategic Plan is in its sunset phase. 7 goals and 19 objectives were met. 39 staff level projects for an 87% completion for the 2018 plan. Employee performance evaluations, Emergency Operations Plan and Training, working with a local researcher for virus assays, a Valley-wide market survey, and the District's vacant land on Trader Place are Strategic Plan projects

that are in process. Jeremy Wittie gave an update on the 2021-2022 Department Goals.

- Arbovirus Surveillance and Response update (as needed)– **IVM Staff**
Jeremy Wittie reported that the numbers for West Nile virus and St. Louis Encephalitis virus are decreasing. The mosquito numbers are up so we are still in Emergency Planning for both viruses. Operations have been doing enhanced Aerial and ground control for Rural mosquitoes and Area Wide Applications and door to door in Palm Desert for the Urban mosquitoes. Public Outreach has been targeting elementary children with presentations and an art contest. The District's website and social media channels are up to date as well.

9. Items of General Consent

The following items are routine in nature and may be approved by one blanket motion upon unanimous consent. Any member of the Board may request an item be pulled from Items of General Consent for a separate discussion.

A. Minutes for September 14, 2021, Board Meeting

B. Approval of expenditures for September 10, 2021-October 7, 2021

C. Informational Items:

- Financials – **David I'Anson, MPA, MBA/ACC., Administrative Finance Manager**
- Board Business Log
- Correspondence
- 2020 Government Finance Officers Association (GFOA) Excellence in Financial Reporting Recognition– **CVMVCD Finance Team**
- Sterile Insect Technique Workshop Minutes
- Society for Vector Ecology Annual Conference – **Jennifer A. Henke, M.S. Laboratory Manager, and Kim Hung, Ph.D. Vector Ecologist**

On a motion from Trustee Hagerman and seconded by Trustee Kunz, and passed by the following roll call votes, the Board of Trustees approved items all items of General Consent.

Ayes: President Guitron; Trustees Gardner, Hagerman, Lamb, Kunz, Larson, Percy, Walker, Weightman

Noes: None.

Abstained: None

Absent: Trustee Delgado

10. Old Business

- A. Update and discussion regarding the timing and method of the District's Strategic Planning Workshop – **Jeremy Wittie, M.S., General Manager**
The District will be working with Martin Rauch to develop the 2022 Strategic Plan. The Executive Committee asked staff to propose a few January dates for a workshop. Melissa Tallion will send out a survey to the Trustees to find a date that works for the majority. The workshop will be a 7-hour commitment. Having the workshop in January will allow for a draft document to be prepared and submitted to the Board for review in March 2022.
- B. Review and approve Resolution 2021-11 authorizing remote teleconferencing meetings for the period October 13, 2021 – November 12, 2021 - **Jeremy Wittie, M.S., General Manager, and Lena Wade, District General Counsel**
Lena Wade, General Counsel gave an overview of AB-361 and the current Resolution. AB-361 allows public agencies in California to continue with remote meetings and was supported by the CSDA and League of Cities. The resolution before the Board authorizes the District to continue to operate under the abbreviated teleconferencing procedures. Subsequent Resolutions will need to be approved every 30 days as long as the county is in a current state of emergency.

On a motion from Trustee Gardner and seconded by Trustee Weightman, and passed by the following roll call votes, the Board of Trustees approved Resolution 2021-11 authorizing remote teleconferencing meetings for the period October 13, 2021-November 12, 2021.

Ayes: President Guitron; Trustees Gardner, Hagerman, Lamb, Kunz, Larson, Percy, Walker, Weightman

Noes: None.

Abstained: None

Absent: Trustee Delgado

11. New Business

- A. Discussion and/or approval of the recommendation from the Ad Hoc Land/Property Committee to move forward with the process to create a new parcel map for the District's excess property and record with the City of Indio - **Ad Hoc Land/Property Committee**
Trustee Walker thanked the Committee members, Board of Trustees, and staff for their time. Trustee Doug Walker and chair of the Committee gave an overview of the past three meetings that the Committee had over the last five months (April, June, and September).

The Committee discussed the potential necessary uses and/or legal obligations with whatever decision the Committee recommended.

Recommendation:

- Secure a proposal from a Civil Engineering firm to survey, create a new parcel map, and navigate the process with the City of Indio
- Subdivide the District's vacant land on Trader Place into one-acre parcels.

On a motion from Trustee Hagerman and seconded by Trustee Gardner and passed by the following roll call votes, the Board of Trustees approved the recommendation from the ad hoc Land/Property Committee as stated above.

Ayes: President Guitron; Trustees Gardner, Hagerman, Lamb, Kunz, Percy, Walker, Weightman

Noes: None.

Abstained: None

Absent: Trustees Delgado, Larson

B. Approval of Resolution 2021-10 and Adoption of the 2021 CVMVCD Administrative Abatement Procedure - **Roberta Dieckmann, Operations Manager, and Lena Wade, District General Counsel**

Lena Wade, Legal Counsel gave an overview and background as to the purpose of the procedure. The purpose of this procedure is to provide District staff with precise enforcement guidelines that can be effectively applied and administered in a fair, expedient, and cost-efficient manner. Legal Counsel recommended the Board adopt the abatement procedure as well confirm the Board's support for this important public health power, procedure, and commitment to transparency.

On a motion from Trustee Walker and seconded by Trustee Kunz and passed by the following roll call votes, the Board of Trustees approved Resolution 2021-10 and adopted the 2021 CVMVCD Administrative Abatement Procedure

Ayes: President Guitron; Trustees Gardner, Hagerman, Lamb, Larson, Kunz, Percy, Walker, Weightman

Noes: None.

Abstained: None

Absent: Trustee Delgado

C. Accept the resignation of Trustee Mark Carnevale - **Jeremy Wittie M.S., General Manager**

No action was needed. On September 29, 2021, the Cathedral City Council voted unanimously to accept the resignation of Councilmember Mark Carnevale. The City Council voted unanimously to appoint Councilmember Rita Lamb to fill the remainder of the term which expires on December 31, 2022.

D. Review and approve Resolution 2021-12 proclaiming support of evaluating Sterile Insect Technique for its potential inclusion in the District's Integrated Vector Management Program - **Jeremy Wittie M.S., General Manager**

The Board of Trustees remains interested in the advances of Sterile Insect Technique for many reasons. Sterile mosquitoes can be very specific to the target mosquito species, mate only once, and is an environmentally friendly mosquito control method. Trustee Weightman thanked Jennifer and Tammy for a great workshop. The video of the presentation is easy to follow and understand. President Guitron also gave a thank you to staff for such a great presentation. The video can be viewed on the District's YouTube channel. The link will be sent out to Trustee Lamb to view at her convenience.

On a motion from Trustee Kunz and seconded by Trustee Walker and passed by the following roll call votes, the Board of Trustees approved Resolution 2021-12 proclaiming support of evaluating Sterile Insect Technique for its potential inclusion in the District's Integrated Vector Management Program.

Ayes: President Guitron; Trustees Gardner, Hagerman, Lamb, Larson, Kunz, Percy, Walker, Weightman

Noes: None.

Abstained: None

Absent: Trustee Delgado

12. Closed Session Public Comments

A written public comment was received for item B. The written comment was distributed to the Board of Trustees and Legal Counsel and is attached for the record.

Closed Session (s):

A. Conference with Labor Negotiators pursuant to Government Code Section 54957.6

Agency Designated Representatives: Lena D. Wade, Crystal Moreno, and David I' Anson.

Employee Organizations: California School Employees Association and Teamsters Local 911.

B. Public Employee Performance Evaluation pursuant to Government Code Section 54957 (b)(1)

Title: General Manager

13. Comments by General Counsel

Upon return from closed session, Lena Wade, General Counsel informed those in attendance there was no reportable action.

14. Trustee Comments, Requests for Future Agendas Items, Travel, and/ or Staff Actions

The Board may not legally take action on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda unless (1) by a majority vote, the Board determines that an emergency exists, as defined by Government Code Section 54956.5, or (2) by a two-thirds vote, the board determines that the need for action arose subsequent to the agenda being posted as required by Government Code Section 54954.2(a). Each presentation is limited to no more than three minutes.

The Board of Trustees welcomed Trustee Rita Lamb and thanked Lena Wade, Legal Counsel for being present at Board meetings.

15. Adjournment *President Guitron adjourned the meeting at 7:36 pm.*

Benjamin Guitron
President

Bitto Larson
Secretary

Melissa Tallion

From: [REDACTED]
Sent: Tuesday, October 12, 2021 2:12 PM
To: Melissa Tallion; Edward Prendez
Subject: Public Comments (CVMVCD Board of Trustees meeting October 12, 2021)

October 12, 2021

Coachella Valley Mosquito and Vector Control District (CVMVCD)
Attn: Clerk of the Board

As you are aware of the restrictions that the CVMVCD administration have been actively attempting by limiting Public participation in CVMVCD meetings and the refusal to detail written minutes in detail to allow for potential legal action in regards to verbal testimony given at CVMVCD open public meetings is disheartening and potentially illegal.

Please allow for written statements (Public comments) to be submitted into the Public record and made available to the general public and the CVMVCD Board of Trustees for tonight's CVMVCD Board of Trustees meeting. Written Public comments will be submitted as detailed in AB361 - please also make time for Public testimony on agenda Items during the meeting

Thank you,

Brad Anderson | Rancho Mirage, CA.

Melissa Tallion

From: [REDACTED]
Sent: Tuesday, October 12, 2021 5:58 PM
To: Melissa Tallion; Edward Prendez
Subject: Public Comments (CVMVCD Board of Trustees meeting - October 12, 2021)

October 12, 2021

Coachella Valley Mosquito and Vector Control District (CVMVCD)
43420 Trader Pl.
Indio, California 92201
Attn: Clerk of the Board
(Remotely performed meeting)

Re: Written letter to be entered in to Public record and made available to the general public and the CVMVCD Board of Trustees for the CVMVCD Board of Trustees meeting for October 12, 2021 - Agenda Items: 10-A,B & 11-A,B,C,D

Dear CVMVCD Appointed Board of Trustees,

Please consider allowing citizens the opportunity to listen to and possibly address (Public testimony) Agenda Items at the same time that this unelected board considers each Agenda Item.

Agenda Item: 10-A (second Strategy planning precived workshop)

Opposed to this form of indoctrination for the sole purpose of methods to deceive Resident's of the community into increased risks to Public health

Agenda Item: 10-B (Resolution 2021-11 AB361 Remotely performed meetings)

Opposed to the CVMVCD Board of Trustees using the Newly rushed into law AB361 for the pupose of continue hiding form the Public (not in person Public meetings) - the good intentions of this New law (AB361) has been wrongfully administered by the CVMVCD to accommodate the CVMVCD administration and board of trustees to potentially limit Public participation

Agenda Item: 11-A (Ad-Hoc land/property committee New parcel map)

Opposed to this decision - the current Ad-Hoc committee had a member that resigned from the CVMVCD Board of Trustees - having "NO" insight in the CVMVCD ad-hoc committee meetings and having "NO" public released written statements in regards to meeting minutes - best practices would be for full transparency and reconsideration of this Item for an unbiased review at a later date

Agenda Item: 11-B (Resolution 2021-10 CVMVCD administrative precived abatement procedures)

Opposed to this abusive and clearly unprofessional illustration of wrongfully administered procedures (policy) by CVMVCD staff.

The CVMVCD have acted outside of their authority and expertise in attempting to construct a written "guideline" that clearly Illustrates a negative bias towards private property. Its clear that such a poorly constructed designed position will potentially be dangerous and ruled as Illegal.

Agenda Item: 11-C (resigned of CVMVCD Trustee)

Support the removal and replacement of this Cathedral City Council member from the CVMVCD board of Trustees

Agenda Item: 11-D (Resolution 2021-12 CVMVCD "evaluation of Sterilized Insects for broadcast in neighborhoods"

Opposed to this non-agreed and wildly un-popular methodology in Mosquito reduction. The population of the Coachella Valley was not allowed to be Included or made aware of this proposed program.

By continuing with this GMO Mosquito control plan without Residents of the Coachella Valley participation or knowledge is wreckless.

Sincerely,

Melissa Tallion

From: [REDACTED]
Sent: Tuesday, October 12, 2021 5:57 PM
To: Melissa Tallion; Edward Prendez
Subject: Public Comment (CVMVCD Board of Trustees meeting October 12, 2021)

October 12, 2021

Coachella Valley Mosquito and Vector Control District (CVMVCD)
43420 Trader Pl.
Indio, CA. 92201
Attn: Clerk of the Board
(Forced remotely performed meeting)

Re: Written letter to be entered into the Public record and made available to the general public and the CVMVCD Board of Trustees for tonight's (8/12/21) CVMVCD Board of Trustees meeting - Closed session Agenda Item: B (Jeremy Wittie evaluation of service)

Dear Appointed CVMVCD Board members,

As you are aware of the CVMVCD lack of control of Vectors in the Coachella Valley for a number of years have been disappointing - Poor performance in abatement control is directly related to the current CVMVCD General Manager (Mr. Jeremy Wittie)

Mr. Wittie ability of micro management with the CVMVCD have allowed non regulated amounts of mosquitoes to invade the Coachella Valley.

Public transparency of the CVMVCD have been repeatedly allowed to be destroyed by the current general managers actions of not being accessible while out in the public in his private vehicle (unmarked transportation Vehicle) during working hours and his other administration actions.

The untimely death of a long time CVMVCD employee that had been repeatedly denied the opportunity to advance in the CVMVCD organization. While other radical management advancements were common and encourage and allowed by Mr. Wittie.

The abandonment of district operations while West Nile virus was detected in two valley communities last year was unconscionable

Mr. Wittie Instructed current administration legal counsel to write and submit a written statement that was an attempt to Intimidate and cause financial distress (preceived cease and desist letter) to this Valley Resident in regards to an unexplained purpose that has never been explained in detail by CVMVCD legal counsel.

Also CVMVCD staff entered my private property without consent - for reasons of intimidation and caused property damage. These unamerican actions are unusual and clearly appears to resemble "Gang" like activities.

Please consider reviewing prior years of Ad-Hoc committee members that lobbied for Mr. Witties Increases in wages and benefits (Retirement). As you are aware of the relationship between the current Palm Springs appointed Trustee and Mr. Wittie. Mr. Witties current partner worked directly for the current Palm Springs appointed Trustee, and reportedly still have work connections with each other.

It was unconscionable that the current Palm Springs appointed Trustee and Mr. Wittie allowed themselves to be Involved with a topic that was clearly unethical. Please reconsider supporting this tragic mistake in employment and seek external candidates to perform the needed repair to the CVMVCD organization.

Please make No mistake that Valley mosquito populations have Increased to unregulated amounts while CVMVCD administration was allowed to grow and be less productive by the direction of Mr. Wittie (Current CVMVCD GM)

Sincerely,

COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT

**Board of Trustees Meeting Via Zoom
Minutes**

CORRECTED 10/12/2021

MEETING TIME: 6:00 p.m. Tuesday, September 14, 2021

LOCATION: 43420 Trader Place, Indio, CA 92201- Via Zoom

TRUSTEES PRESENT

PRESIDENT: Ben Guitron	Indio
VICE PRESIDENT: Doug Walker	Palm Desert
SECRETARY: Bito Larson	County at Large
TREASURER: Clive Weightman	Indian Wells
Denise Delgado	Coachella
Gary Gardner	Desert Hot Springs
Isaiah Hagerman	Rancho Mirage
Dr. Doug Kunz	Palm Springs
Janell Percy	County at Large

TRUSTEES ABSENT

Mark Carnevale	Cathedral City
Vacant	La Quinta

STAFF AND GENERAL COUNSEL PRESENT

Jeremy Wittie, General Manager
Lena Wade, General Counsel-**present at meeting**
Crystal Moreno, Human Resources Manager
David l'Anson, Administrative Finance Manager
Jennifer Henke, Laboratory Manager
Bobbie Dieckmann, Operations Manager
Tammy Gordon, Public Information Officer
Melissa Tallion, Executive Assistant/Clerk of the Board

Other staff members joined the zoom meeting as well.

MEMBERS OF THE PUBLIC PRESENT

None

- 1. Call to Order** *President Guitron called the meeting to order at 6:02 p.m.*
- 2. Pledge of Allegiance** *Trustee Janell Percy led the Pledge of Allegiance.*

3. Roll Call *At roll call, Nine (9) Trustees out of eleven (11) were present.*

4. Confirmation of Agenda

President Guitron inquired if there were any agenda items to be shifted. Upon no objections by Board Trustees, the agenda was confirmed.

5. Public Comments

No public comments were received for this meeting

6. Recognition

A. Proclamation of the Board of Trustees in recognition of Rene Delgado for his 20 years of service to the District.

Jeremy thanked Rene for his service. President Guitron thanked Rene for his service on behalf of the Board of Trustees.

7. Board Reports

President's Report:

President Guitron stated the Executive Committee had held its meeting on September 2, 2021 and reviewed the draft agenda and the Committee revised it as needed. President Guitron mentioned the later discussion about the return to in-person meetings and the Executive Committee's recommendation for the District's strategic planning. President Guitron referred to an item that will be on the September 30, 2021, Executive Committee meeting regarding Board agenda streamlining.

Treasurer's Report:

Treasurer Weightman reported the Finance Committee had held its meeting before the Board meeting to review the check report, CalCard charges, and financials for the period ending July and August 2021. As per normal, there were some questions regarding charges. All questions were answered to the Committee's satisfaction. The Committee praised David l'Anson, Finance Manager, and his team for their 2020 Government Finance Officers Association (GFOA) Excellence in financial reporting recognition. Thank you on behalf of the Board of Trustees.

8. Staff Information Reports

A. Live Reports

- General Manager's Report – **Jeremy Wittie, M.S., General Manager**

Jeremy Wittie, General Manager gave a brief update. Congratulations to Jennifer Henke. She was elected VP of the Entomological Society of America. M.O.E. was introduced again and Jeremy showed a brief video. Check out the District's YouTube channel for the video. Thank you to Oscar Guerrero and Armando Gaspar for adding a shade structure to the District Employee parking. A review from the SIT workshop from September 10th was given.

- Arbovirus Surveillance and Response update– **Jennifer Henke, M.S., Laboratory Manager; Roberta Dieckmann, Operations Manager; and Tammy Gordon, M.A., Public Information Officer**

Jennifer Henke, Bobbye Dieckmann, and Tammy Gordon gave a presentation on Integrated Vector Management and how Surveillance and Quality Control, Operations, and Public Outreach work together to ensure public safety by reducing the risk of virus transmission. The District uses Integrated Vector Management to control mosquitoes and other vectors and to prevent or reduce the risk of mosquito-borne virus transmission.

9. Items of General Consent

The following items are routine in nature and may be approved by one blanket motion upon unanimous consent. Any member of the Board may request an item be pulled from Items of General Consent for a separate discussion.

A. Minutes for July 13, 2021, Board Meeting

B. Approval of expenditures for July 9, 2021-September 9, 2021

C. Informational Items:

- Financials – **David l’Anson, MPA, MBA/ACC., Administrative Finance Manager**
- Board Business Log
- Correspondence
- Departmental Reports: Human Resources; Finance; Information Technology; Laboratory & Surveillance Control; Operations; and Public Outreach
- Refund from the University of Miami of unspent research fund
- Homeland Security Exercise and Evaluation Program (HSEEP), Emmitsburg, MD. – Tammy Gordon, M.A., Public Information Officer
- CVUSD Donation Acknowledgement
- National Information Officers Association Annual Training Conference, Clearwater FL.– Tammy Gordon, M.A., Public Information Officer
- CSDA Annual Meeting– Jeremy Wittie, M.S., General Manager, Jennifer A. Henke, M.S., Laboratory, and Trustee Bito Larson

On a motion from Trustee Hagerman and seconded by Trustee Kunz, and passed by the following roll call votes, the Board of Trustees approved items all items of General Consent.

Ayes: President Guitron; Trustees Delgado, Gardner, Hagerman, Kunz, Larson, Percy, Walker, Weightman

Noes: None.

Abstained: None

Absent: Trustees Carnevale

10. Old Business

- A. Update and discussion regarding return to in-person meetings – **Jeremy Wittie, M.S., General Manager, and Lena Wade, District General Counsel – Jeremy Wittie, M.S., General Manager**

Staff shared a memo that was received from Lena Wade, General Counsel regarding AB-361. If this bill is passed, what does it mean for Board meetings? Lena Wade, General Council gave an overview of the memo. The pandemic and Executive Order relaxed some of the Brown Act requirements. AB-361 allows public agencies to continue to operate under the abbreviated teleconferencing procedures through 2024 during states of emergencies. If AB-361 is signed public agencies would be authorized to hold remote meetings using abbreviated teleconferencing for certain circumstances. Those are listed in the bill, which is attached to the minutes for review. Jeremy asked the Board if they were ready to come back to the Board meeting or if they preferred to continue with remote meetings.

President Guitron asked for input from the Trustees. With a consensus from the Board, we will remain remote for the October meeting and look for an update from staff regarding AB-361.

11. New Business

- A. Discussion and/or approval to enter into an agreement with **Rauch Communication Consultants, Inc.**, for the District's Strategic Planning needs not to exceed \$19,000 from fund 6095.01.200.000 Professional Fees – **Budgeted, Funds available**– **Jeremy Wittie, MS, General Manager and Board of Trustees Executive Committee**

On a motion from Trustee Walker and seconded by Trustee Hagerman, and passed by the following roll call votes, the Board of Trustees Board agrees to enter into an agreement with Rauch Communication Consultant, Inc., for the District's Strategic Planning needs.

Ayes: President Guitron; Trustees Delgado, Gardner, Hagerman, Kunz, Larson, Percy, Walker, Weightman

Noes: None.

Abstained: None

Absent: Trustees Carnevale

12. Closed Session Public Comments

Closed Session (s):

A. Conference with Labor Negotiators pursuant to Government Code Section 54957.6

Agency Designated Representatives: Lena D. Wade, Crystal Moreno, and David I' Anson.

Employee Organizations: California School Employees Association and Teamsters Local 911.

There were no public comments for Closed Session items.

13. Comments by General Counsel

Upon return from closed session, ~~Mr. Robert Patterson~~ Lena Wade, General Counsel informed those in attendance there was no reportable action.

14. Trustee Comments, Requests for Future Agendas Items, Travel, and/ or Staff Actions

The Board may not legally take action on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda unless (1) by a majority vote, the Board determines that an emergency exists, as defined by Government Code Section 54956.5, or (2) by a two-thirds vote, the board determines that the need for action arose subsequent to the agenda being posted as required by Government Code Section 54954.2(a). Each presentation is limited to no more than three minutes.

15. Adjournment *President Guitron adjourned the meeting at 7:25 pm.*

Benjamin Guitron
President

Bito Larson
Secretary

Coachella Valley Mosquito and Vector Control District

Checks Issued for the Period of:

October 8 -November 2, 2021

Check No	Payable To	Description	Check Amount	Total Amount
	Payroll Disbursement	October 15, 2021	213,231.95	
	Payroll Disbursement	October 29, 2021	207,112.51	
				420,344.46
Pre-Approved Expenditures Utilities/Benefits:				
43693	CalPERS Healthcare Acct	Healthcare Retired/Active 11/2021	81,406.15	
43694	CalPERS-Retirement Acct	Retirement Contributions: 10/15/2021 PP	29,953.13	
43695	ICMA Retirement Trust	Deferred Compensation Contributions 10/15/2021PP	9,716.99	
43696	Principal Life Insurance Co.	Dental/Life Insurance 11/2021	10,317.48	
43697	Standard Insurance Company	LTD Premium 11/2021	2,413.13	
43698	Vision Service Plan (CA)	Vision Care Plan 11/2021	974.50	
43703	CalPERS - Retirement Acct	Retirement Contributions: 10/29/2021	29,610.19	
43719	ICMA Retirement Trust	Deferred Compensation Contributions: 10/29/2021	9,728.73	
				174,120.30
Pre-Approved Expenditures less than \$10,000.00:				
43699	Abila	Cloud Computing Services	832.25	
43700	Advance Imaging Systems	Contract Services	212.20	
43701	Airgas USA, LLC	Dry Ice	1,452.97	
43702	American Engraving Co.	Office Supplies	302.31	
43704	CarQuest Auto Parts	Vehicle Parts & Supplies	591.17	
43706	Cintas Corporation #3	Safety Expense	2,670.27	
43707	CleanExcel	Janitorial Services	6,891.00	
43708	C&R Wellness Works	Employee Assistance Services	333.00	
43709	CSI Ceja Security International	Security Patrol Services	1,075.00	
43710	Daniel's Tire Service	Tire Services	663.46	
43711	Desert Air Conditioning	Repair & Maintenance	551.68	
43712	Desert Alarm, Inc.	Burglar & Fire Alarm Monitoring Services	1,019.70	
43713	Desert Electric Supply	Repair & Maintenance	984.97	
43714	Employee Relations Inc.	Recruitment/Advertising	122.81	
43715	Equipment Direct, Inc.	Safety Expense	182.32	
43716	Gulf California Broadcast Company	Advertising	2,110.00	
43717	High Tech Irrigation, Inc.	Repair & Maintenance	76.53	
43718	Hypertec USA Inc	Cloud Computing Services	19.39	
43720	Indio Emergency Medical Group	Physician Fees	270.00	
43721	Jernigan's Sporting Goods, Inc.	Safety Expense	457.96	
43722	Koch Filter	Repair & Maintenance	169.01	
43723	Kwik Kleen Of The Desert	Offsite Vehicle Maintenance & Repair	219.00	
43724	Marlin Business Bank	Contract Services	705.79	
43725	Seton Identification Products	Repair & Maintenance	74.41	
43726	Slovak Baron Empey Murphey & Pinkney LLP	Attorney Fees	8,021.00	
43727	SC Commercial LLC dba SC Fuels	Motor,Fuel, Oil	6,786.28	
43728	Veolia ES Technical Solutions, LLC	Operating Supplies	330.15	
43729	UC Regents, UC Davis School of Veterinary Medicine	Contract Services	1,008.00	
43731	Waterlogic Americas LLC	Employee Support	106.57	
43732	Waxie Sanitary Supply	Household Supplies	75.30	
43733	West Coast Arborists	Repair & Maintenance	6,340.00	
43734	Willdan Financial Services	Benefit Assessment Expense	6,888.86	
Cash - California Bank & Trust Checking				51,543.36
Cash - California Bank & Trust Checking				
43692	Desert Alarm, Inc	Capital Outlay	16,033.55	
43730	ES Opco USA LLC dba Vesperis	Control Products	60,909.79	
43735	U.S. Bank	Calcard Payment For October	166,558.34	
Cash - California Bank & Trust Check Run Total to be Approved				243,501.68
Total Expenditures: October 8 -November 2, 2021				889,509.80

Benjamin Guitron, President

Clive Weightman, Treasurer



FINANCE REPORTS

Coachella Valley Mosquito and Vector Control District
FINANCES AT A GLANCE
ALL FUNDS COMBINED
For the Month Ended October 31, 2021

	Beginning of the Month	Change During the Month	End of the Month
INVESTMENTS	11,162,651	(790,659)	10,371,992
CASH	400,019	(7,965)	392,054
INVESTMENTS & CASH	11,562,670	(798,624)	10,764,046
CURRENT ASSETS	1,865,408	(161,504)	1,703,904
FIXED ASSETS	9,632,595	-	9,632,595
OTHER ASSETS	4,995,513	-	4,995,513
TOTAL ASSETS	28,056,186	(960,128)	27,096,059
TOTAL LIABILITIES	5,706,122	(233,375)	5,472,747
TOTAL DISTRICT EQUITY	22,350,065	(726,753)	21,623,311
TOTAL LIABILITIES & EQUITY	28,056,186	(960,128)	27,096,059
RECEIPTS			
		\$ 284,203	
CASH DISBURSEMENTS			
Payroll	\$ 427,950		
General Admin	\$ 654,877		
Total Cash Disbursements		\$ (1,082,827)	
NON-CASH ENTRIES:			
Accrual Modifications - Changes in A/P, A/R & Pre-paid insurance		\$ (161,504)	
Change during Month - Excess of Cash over Receipts & Non-Cash Adjustments		\$ (960,128)	

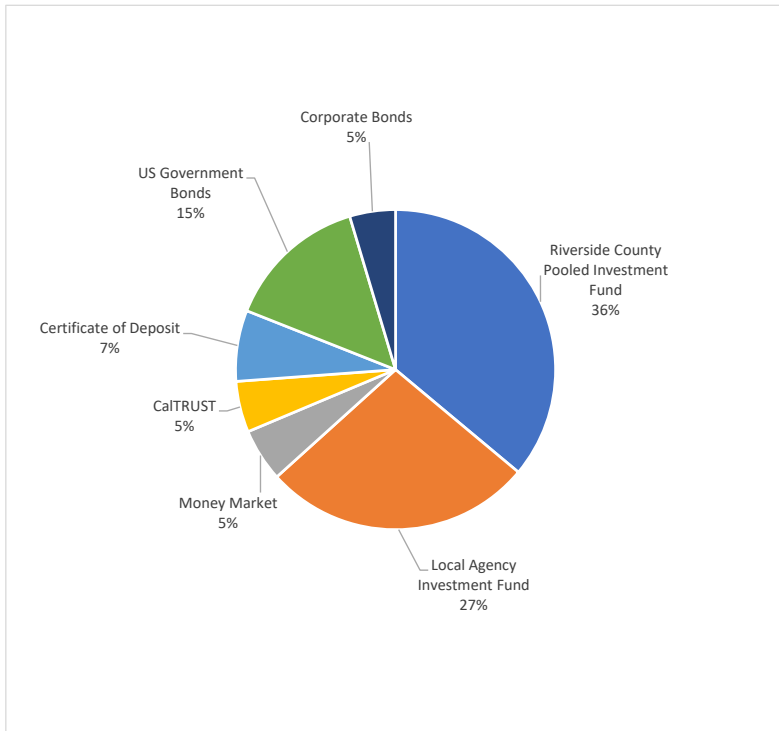
CVMVCD
Cash Journal - deposits
From 10/1/2021 Through 10/31/2021

Effective ...	Transaction Description	Deposits	Payee/Recipient Name
10/20/2021	Property Tax SS4	62,992.99	Riverside County
10/29/2021	Riverside County	45,207.67	Riverside County
10/31/2021	October receipts	2,980.55	US Bank
10/31/2021	October receipts - Bank Interest	16.13	California Bank & Trust
10/31/2021	October receipts - LAIF Interest	1,869.93	Local Agency Investment Fund
10/31/2021	October receipts - Unsecured Property Taxes	<u>171,135.52</u>	Riverside County
Report Total		<u><u>284,202.79</u></u>	

**COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT
INVESTMENT FUND BALANCES AS OF OCTOBER 31, 2021**

INSTITUTION	IDENTIFICATION	Issue Date	Maturity Date	YIELD	General Fund	Thermal Capital Fund	Capital Equipment Replacement Fund	Capital Facility Replacement Fund	BALANCE
LAIF	Common Investments			0.20%	2,488,024	24,108	37,780	275,539	\$ 2,825,452
Riverside County	Funds 51105 & 51115			0.28%	3,294,259	31,920	50,023	364,827	\$ 3,741,028
CalTRUST	Medium Term Fund			0.21%	471,081	4,565	7,153	52,171	\$ 534,970
CA Bank & Trust	Market Rate			0.02%	482,586	4,676	7,328	53,445	\$ 548,034
Pershing	Market Rate			0.00%	6,700	65	102	742	\$ 7,609
BMW Bank	Certificate of Deposit	11/20/2020	11/20/2025	0.50%			59,440	188,226	\$ 247,665
State BK of India	Certificate of Deposit	11/23/2020	11/24/2025	0.55%			59,557	188,597	\$ 248,153
Goldman Sachs	Certificate of Deposit	9/21/2021	9/22/2026	1.05%		37,736	50,474	159,833	\$ 248,043
Federal Home Ln	US Government Bonds	11/24/2020	11/24/2025	0.63%			179,402	568,108	\$ 747,510
Federal Natl Mtg Assn	US Government Bonds	11/25/2020	11/25/2025	0.63%			178,461	565,127	\$ 743,588
Bank Amer Corp	Corporate Bonds	11/25/2020	11/25/2025	0.65%			115,124	364,561	\$ 479,685
Total Investments					6,742,650	103,070	744,844	2,781,173	\$ 10,371,737

**PORTFOLIO COMPOSITION AS OF OCTOBER 31, 2021
WEIGHTED YIELD 0.34%**



In compliance with the California Code Section 53646; the Finance Administrator of the Coachella Valley Mosquito and Vector Control District hereby certifies that sufficient liquidity and anticipated revenue are available to meet the District's budgeted expenditure requirements for the next six months.

Investments in the report meet the requirements of the Coachella Valley Mosquito and Vector Control District's adopted investment policy

Respectfully submitted

NOTED AND APPROVED

CVMVCD
Statement of Revenue and Expenditures
October 31, 2021

		Annual Budget	YTD Budget	YTD Actual	YTD Budget Variance	Current Period Budget	Current Period Actual	Current Period Variance	Annual Budget Variance	Percent Annual Budget
Revenues										
4000	Property Tax - Current	4,121,655	0	0	0	0	0	0	(4,121,655)	(100)%
4010	Property Tax - Curr. Su	30,561	0	0	0	0	0	0	(30,561)	(100)%
4020	Property Tax - Curr. Un	170,821	156,621	171,136	14,515	0	171,136	171,136	315	0 %
4030	Homeowners Tax Relie	36,430	0	0	0	0	0	0	(36,430)	(100)%
4070	Property Tax - Prior Suj	23,736	0	0	0	0	0	0	(23,736)	(100)%
4080	Property Tax - Prior Un	9,069	0	0	0	0	0	0	(9,069)	(100)%
4090	Redevelopment Pass-TI	5,406,064	0	0	0	0	0	0	(5,406,064)	(100)%
4520	Interest Income - LAIF,	42,000	10,500	7,253	(3,247)	0	3,381	3,381	(34,747)	(83)%
4530	Other Miscellaneous Re	63,000	21,000	3,048	(17,952)	5,250	2,981	(2,269)	(59,952)	(95)%
4551	Benefit Assessment Inc	2,299,810	0	0	0	0	0	0	(2,299,810)	(100)%
	Total Revenues	12,203,146	188,121	181,437	(6,684)	5,250	177,497	172,247	(12,021,709)	(99)%

Expenditures

Payroll Expenses

5101	Payroll - FT	5,373,288	1,745,970	1,387,926	358,043	436,492	196,231	240,261	3,985,361	74 %
5102	Payroll Seasonal	203,400	67,800	89,920	(22,120)	16,950	14,654	2,296	113,480	56 %
5103	Temporary Services	6,900	6,900	0	6,900	0	0	0	6,900	100 %
5105	Payroll - Overtime Expe	45,120	15,040	1,545	13,495	3,760	146	3,614	43,575	97 %
5150	CalPERS State Retirem	1,873,120	1,529,743	1,481,238	48,504	41,680	108,501	(66,822)	391,882	21 %
5155	Social Security Expense	331,680	107,853	93,075	14,778	26,963	13,000	13,963	238,605	72 %
5165	Medicare Expense	77,570	25,224	22,039	3,185	6,306	3,136	3,170	55,532	72 %
5170	Cafeteria Plan	1,141,827	369,249	450,633	(81,384)	92,312	102,369	(10,057)	691,193	61 %
5172	Retiree Healthcare	372,588	124,196	133,776	(9,580)	31,049	31,962	(913)	238,812	64 %
5180	Deferred Compensator	108,010	35,587	37,025	(1,438)	8,897	43,063	(34,166)	70,986	66 %
5195	Unemployment Insuran	34,236	10,903	3,398	7,505	2,726	498	2,227	30,839	90 %
	Total Payroll Expenses	9,567,740	4,038,464	3,700,576	337,888	667,135	513,562	153,573	5,867,164	61 %

CVMVCD
Statement of Revenue and Expenditures
October 31, 2021

	Annual Budget	YTD Budget	YTD Actual	YTD Budget Variance	Current Period Budget	Current Period Actual	Current Period Variance	Annual Budget Variance	Percent Annual Budget
Administrative Expenses									
525C Tuition Reimbursement	20,000	6,667	480	6,187	1,667	0	1,667	19,520	98 %
530C Employee Incentive	15,500	5,167	136	5,031	1,292	0	1,292	15,364	99 %
5301 Employee Support	0	0	320	(320)	0	107	(107)	(320)	0 %
5302 Wellness	5,600	1,867	570	1,296	467	0	467	5,030	90 %
5305 Employee Assistance Program	3,200	1,067	1,278	(211)	267	333	(66)	1,922	60 %
600C Property & Liability Insurance	156,406	58,802	69,898	(11,096)	14,701	17,474	(2,774)	86,508	55 %
6001 Workers' Compensation Insurance	181,607	60,536	85,380	(24,844)	15,134	21,345	(6,211)	96,227	53 %
605C Dues & Memberships	42,816	18,693	20,905	(2,212)	2,654	(24)	2,678	21,911	51 %
606C Reproduction & Printing	7,950	3,483	372	3,111	246	87	159	7,578	95 %
6065 Recruitment/Advertising	7,500	2,500	1,581	919	625	123	502	5,919	79 %
607C Office Supplies	17,111	5,704	2,408	3,295	1,426	39	1,387	14,702	86 %
6075 Postage	5,750	1,917	268	1,648	479	0	479	5,482	95 %
608C Computer & Network Systems	8,199	2,733	1,017	1,716	683	0	683	7,182	88 %
6085 Bank Service Charges	200	67	124	(57)	17	15	2	76	38 %
609C Local Agency Formation Comm.	2,400	2,400	2,243	157	0	0	0	157	7 %
6095 Professional Fees	192,000	62,500	55,733	6,767	6,750	1,194	5,556	136,267	71 %
610C Attorney Fees	68,000	22,667	13,946	8,721	5,667	8,021	(2,354)	54,054	79 %
6105 Legal Services / Filing Fees	1,000	333	0	333	83	0	83	1,000	100 %
6106 HR Risk Management	6,000	2,000	0	2,000	500	0	500	6,000	100 %
611C Conference Expense	44,400	5,933	1,621	4,312	1,483	493	990	42,779	96 %
6115 In-Lieu	13,200	4,400	2,900	1,500	1,100	0	1,100	10,300	78 %
612C Trustee Support	7,600	2,533	625	1,908	633	0	633	6,975	92 %
620C Meetings Expense	4,890	1,630	162	1,468	408	0	408	4,728	97 %
621C Promotion & Education	5,000	2,500	175	2,325	0	0	0	4,825	96 %
622C Public Outreach Advertising	46,000	23,000	16,377	6,623	0	9,860	(9,860)	29,623	64 %
650C Benefit Assessment Expenses	86,000	7,167	6,889	278	0	0	0	79,111	92 %
Total Administrative Expenses	948,329	306,264	285,408	20,857	56,280	59,067	(2,787)	662,921	70 %
Utilities									
640C Utilities	106,000	35,333	33,988	1,346	8,833	12,459	(3,626)	72,012	68 %
641C Telecommunications	1,824	608	688	(80)	152	348	(196)	1,136	62 %
Total Utilities	107,824	35,941	34,676	1,266	8,985	12,807	(3,822)	73,148	68 %

CVMVCD
Statement of Revenue and Expenditures
October 31, 2021

	Annual Budget	YTD Budget	YTD Actual	YTD Budget Variance	Current Period Budget	Current Period Actual	Current Period Variance	Annual Budget Variance	Percent Annual Budget
Operating									
7000 Uniform Expense	44,727	15,459	13,753	1,706	3,689	2,984	705	30,974	69 %
7050 Safety Expense	32,375	10,850	7,776	3,074	2,669	709	1,960	24,599	76 %
7100 Physican Fees	5,000	1,667	1,795	(128)	417	650	(233)	3,205	64 %
7150 IT Communications	56,860	18,953	13,593	5,361	4,738	4,934	(195)	43,267	76 %
7200 Household Supplies	3,000	1,000	789	211	250	75	175	2,211	74 %
7300 Repair & Maintenance	42,000	14,000	18,348	(4,348)	3,500	1,861	1,639	23,652	56 %
7310 Maintenance & Calibrat	6,170	0	0	0	0	0	0	6,170	100 %
7350 Permits, Licenses & Fee	8,273	3,182	5,978	(2,796)	926	0	926	2,295	28 %
7360 Software Licensing	22,305	2,255	0	2,255	0	0	0	22,305	100 %
7400 Vehicle Parts & Supplie	44,720	14,907	10,605	4,302	3,727	1,360	2,367	34,115	76 %
7420 Offsite Vehicle Maint &	17,343	5,781	1,395	4,386	1,445	219	1,226	15,948	92 %
7450 Equipment Parts & Sup	28,620	13,195	3,284	9,911	1,750	0	1,750	25,336	89 %
7500 Small Tools Furniture &	4,400	1,467	554	913	367	0	367	3,846	87 %
7550 Lab Supplies & Expense	36,700	13,833	7,134	6,699	3,458	1,939	1,519	29,566	81 %
7570 Aerial Pool Surveillance	26,000	0	0	0	0	0	0	26,000	100 %
7575 Surveillance	60,360	30,187	21,091	9,096	1,759	0	1,759	39,269	65 %
7600 Staff Training	85,824	26,991	9,036	17,956	5,785	868	4,917	76,788	89 %
7650 Equipment Rental	1,000	333	0	333	83	0	83	1,000	100 %
7675 Contract Services	109,720	35,153	41,500	(6,347)	7,938	11,693	(3,755)	68,220	62 %
7680 Cloud Computing Servit	101,370	39,854	15,591	24,263	1,334	876	458	85,779	85 %
7700 Motor Fuel & Oils	80,000	26,667	38,981	(12,314)	6,667	6,786	(120)	41,019	51 %
7750 Field Supplies	14,600	4,867	1,046	3,821	1,217	29	1,188	13,554	93 %
7800 Control Products	711,280	306,767	300,832	5,935	118,751	171,419	(52,668)	410,448	58 %
7850 Aerial Applications	209,213	69,738	50,682	19,056	17,434	0	17,434	158,531	76 %
7860 Unmanned Aircraft App	40,000	13,333	0	13,333	3,333	0	3,333	40,000	100 %
8415 Capital Outlay	46,343	19,648	6,082	13,566	2,712	0	2,712	40,261	87 %
8510 Research Projects	150,000	58,119	58,116	3	14,523	14,529	(6)	91,884	61 %
9000 Contingency Expense	109,750	36,583	0	36,583	9,146	0	9,146	109,750	100 %
Total Operating	2,097,953	784,789	627,962	156,827	217,618	220,932	(3,314)	1,469,991	70 %
Contribution to Capital Reserves									
890C Transfer to other funds	481,300	160,433	160,433	0	40,108	40,108	0	320,867	67 %
Total Contribution to Capital Reserves	481,300	160,433	160,433	0	40,108	40,108	0	320,867	67 %
Total Expenditures	13,203,146	5,325,892	4,809,054	516,838	990,126	846,476	143,650	8,394,092	64 %
Net revenue over/(under) expenditures	(1,000,000)	(5,137,771)	(4,627,617)	510,154	(984,876)	(668,979)			

CVMVCD
Balance Sheet
As of 10/31/2021

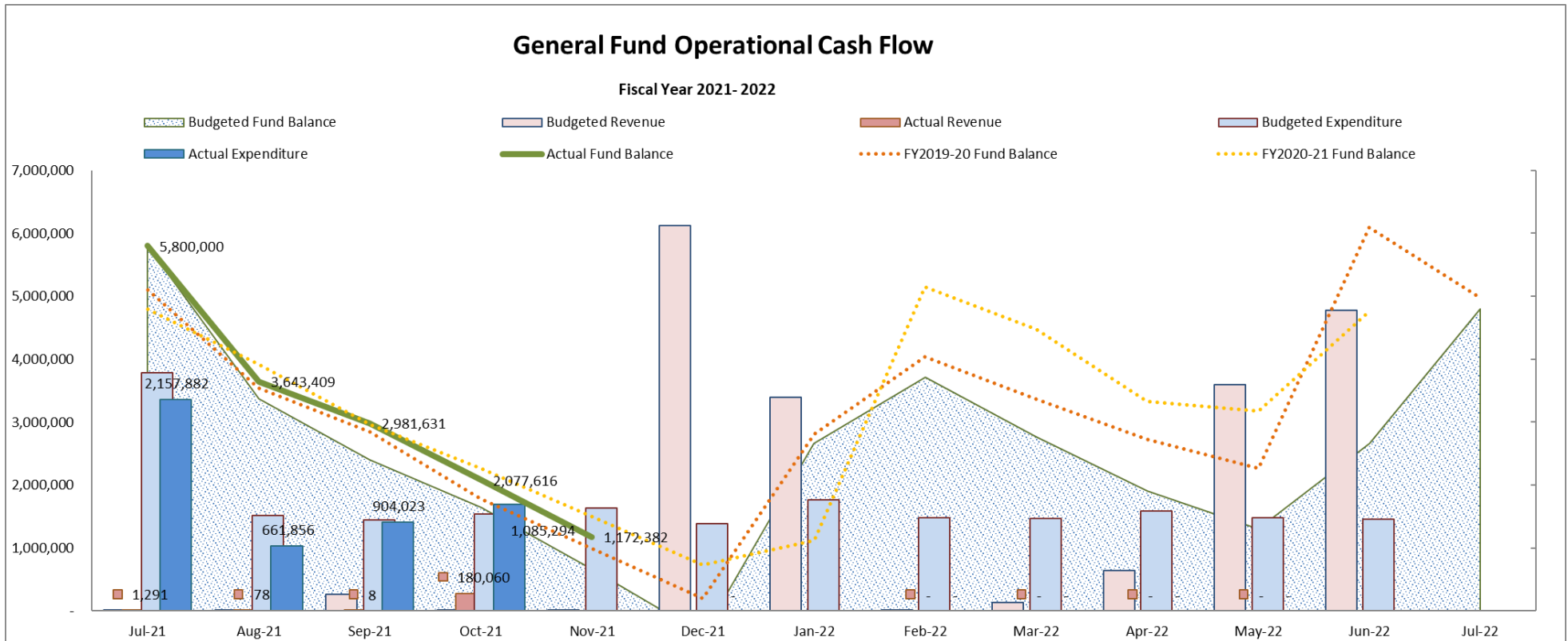
		Current Year
Assets		
Cash and Investments		
1000	Cash - Investments	10,371,991.87
1012	Cash - Clearing Account	150.00
1016	Petty Cash	500.00
1017	Petty Cash Checking	1,500.00
1035	CB&T General Checking	4,399.98
1036	CB&T Payroll Checking	385,504.25
	Total Cash and Investments	10,764,046.10
Current Assets		
1080	Interest Receivable	6,854.82
1085	Inventory	633,981.76
1167	Prepaid Research Proposals	29,057.80
1168	Prepaid Insurance	315,450.61
1169	Deposits	718,559.00
	Total Current Assets	1,703,903.99
Fixed Assets		
1170	Construction in Progress	4,925.00
1300	Equipment/Vehicles	2,055,955.14
1310	Computer Equipment	488,713.68
1311	GIS Computer Systems	301,597.91
1320	Office Furniture & Equipment	1,300,099.10
1330	Land	417,873.30
1335	Oleander Building	5,665,861.83
1336	Signage	23,651.39
1340	Structures & Improvements	3,026,125.52
1341	Bio Control Building	6,849,603.74
1342	Bio Control Equip/Furn	43,986.77
1399	Accumulated Depreciation	(10,545,798.38)
	Total Fixed Assets	9,632,595.00
Other Assets		

CVMVCD
Balance Sheet
As of 10/31/2021

		Current Year
1520	Resources to Be Provided	3,514,102.32
1525	Deferred Outflows of Resources	1,068,928.00
1530	Deferred Outflows of Resources - OPEB	412,483.00
1900	Due to/from	0.12
	Total Other Assets	4,995,513.44
	Total Assets	27,096,058.53
Liabilities		
Short-term Liabilities		
Accounts Payable		
2015	Credit Card Payable	139,970.15
2020	Accounts Payable	201,253.24
2030	Accrued Payroll	0.03
2040	Payroll Taxes Payable	68,981.37
	Total Accounts Payable	410,204.79
	Total Short-term Liabilities	410,204.79
Long-term Liabilities		
2100	Pollution Remediation Obligation	2,100,000.00
2200	Net Pension Liability	1,612,919.00
2210	Deferred Inflows of Resources	85,158.00
2230	Deferred Inflows - OPEB	16,118.00
2300	Net OPEB Liability	453,746.00
2500	Compensated Absences Payable	794,601.32
	Total Long-term Liabilities	5,062,542.32
	Total Liabilities	5,472,747.11
Fund Balance		
Non Spendable Fund Balance		
3920	Investment in Fixed Assets	10,698,793.35
3945	Reserve for Prepaids & Deposit	1,041,259.68
3960	Reserve for Inventory	459,270.86

CVMVCD
Balance Sheet
As of 10/31/2021

		Current Year
	Total Non Spendable Fund Balance	12,199,323.89
	Committed Fund Balance	
3965	Public Health Emergency	4,309,674.00
	Total Committed Fund Balance	4,309,674.00
	Assigned Fund Balance	
3910	Reserve for Operations	4,800,000.00
3925	Reserve for Future Healthcare Liabilities	547,704.00
3955	Thermal Remediation Fund	463,724.00
3970	Reserve for IT Replacement	277,991.00
3971	Reserve for Vehicle Replacement	344,376.00
	Total Assigned Fund Balance	6,433,795.00
	Unassigned Fund Balance	
3900	Fund Equity	1,342,365.90
3999	P&L Summary	1,899,554.34
	Total Unassigned Fund Balance	3,241,920.24
	Current YTD Net Income	(4,561,401.71)
	Total Current YTD Net Income	(4,561,401.71)
	Total Fund Balance	21,623,311.42
	Total Liabilities and Net Assets	27,096,058.53




The **General Fund Operational Cash Flow** graph outlines the District’s working capital for the fiscal year July 1, 2021, to June 30, 2022. The beginning fund balance is \$5.8 million and the ending fund balance is \$4.8 million. Expenditure is approximately divided by 12 equal months, with some differences accounting for the seasonality of the program for example control products and seasonal employment which are greater in the mosquito breeding season. July expenditure is higher than average because of the prefunding lump sum of \$1.3 million for CalPERS unfunded liability. The budget also accounts for prepayments. The revenue follows a different pattern, Riverside County distributes the property tax revenue in January and May with advancements in December and April.

The *shaded area* represents the **Budgeted Fund Balance** which has a formula of (beginning) **Fund Balance** plus **Revenue** minus **Expenditure**. The *green line* represents the **Actual Fund Balance** and is graphed against the *shaded area* **Budgeted Fund Balance**. FY2019-2020 Fund Balance is the orange dash line. FY2020-2021 Fund Balance is the yellow dash line.

The graph shows for June 1 the \$5.8 million **Fund Balance** plus total Revenue for July 1 to October 31, 2021, of \$181,437 minus total Expenses of \$4,809,055 is \$1,172,382. Payroll favorable variance of \$337,888 is due to timing, payroll expenses are approximately a month behind. Operating expenses have a favorable variance of \$156,827, expenses for Aerial Applications, Unmanned Aircraft application and Contingency budget are variable depending on mosquito abundance and virus prevalence. Other operating expenses such as Staff Training are to do with timing for example expense occurs later in year but expense budgeted annually rather than a specific month.

Overall the District is showing a favorable variance of \$510,154. For planning purposes, the District is under budget. As long as the green line stays out of the shaded area the District is within budget, as of October 31, 2021, the line is outside the shaded area.

	<p>Coachella Valley Mosquito and Vector Control District</p> <p>Staff Report</p>	<p>November 9, 2021</p>
<p>Agenda Item: Informational Item</p> <p>District Travel – Melissa Tallion, Executive Assistant/Clerk of the Board</p>		
<p>Background:</p> <p>February 7-9, 2022: MVCAC Annual Meeting (Sacramento, CA) ~ The annual meeting of the Mosquito and Vector Control District Association of California (MVCAC) is an opportunity for members to keep up with changing trends in mosquito and vector control and network with other mosquito and vector control experts to improve strategies to protect public health and the environment. Requests to attend must be made by December 20, 2021, VIA EMAIL: MTALLION@CVMOSQUITO.ORG.</p> <p>February 28-March 4, 2022: AMCA 88th Annual Meeting (Jacksonville, FL) ~ The annual meeting of the American Mosquito Control Association (AMCA) is an opportunity for staff to meet with leading mosquito professionals from North America and other countries. Requests to attend must be made by the JANUARY 2022 BOARD MEETING.</p> <p>August 22-25, 2022: CSDA Annual Conference (Palm Springs, CA) ~ “The CSDA Annual Conference & Exhibitor Showcase is the one conference special district Leaders can't afford to miss! It is the most densely packed educational and networking experience available to special districts. Come together with other special district leaders from across the state to meet with industry suppliers, hear from the best in special district-specific topics with over thirty breakout session options, network with your peers and more at the leadership conference for special districts.” SAVE THE DATE. MORE INFORMATION TO COME</p>		

Workshops and Webinars Offered Through CSDA

Type	Description	Dates & Times	Cost
Webinar	<p data-bbox="331 342 805 415">Brown Act: Principles, Traps, and Avoiding Violation</p> <p data-bbox="331 438 894 802"><i>Brown Act violations, most often unintentional, impede the effective governance of special districts. This workshop will use entertaining hypotheticals to engage participants in a wide-ranging, hands-on overview of the Brown Act to help board members stay in compliance when it comes to closed sessions, public comments, serial meetings, and e-Communications. Newly elected and experienced board members alike will be equipped with the tools needed to avoid falling into Brown Act traps.</i></p>	On Demand	Free

If you would like to attend/view, please let me know as soon as possible.

Board Business Status Log 2021

Board Action Item / Description	Month	Status	Comments
Agreements			
Research Agreement – UC Davis	January	Completed	
Research Agreement – UC Riverside	January	Completed	
Research Agreement – USDA	January	Completed	
Research Agreement – Icahn School of Medicine at Mount Sinai	January	Completed	
Renewal of the Agreement with Salton Sea Aerial Services	February	Completed	
Renewal of the Agreement with Fedak & Brown	February	Completed	
Agreement with Ames Construction to locate CV Link Temporary Office/ Yard on District Property	February	In Process	
Agreement to obtain Microsoft M365 Licensing	March	Completed	
Renewal of the Agreement with the Coachella Valley Unified School District for an additional two years	March	Completed	
Renewal of the Agreement with CleanExcel for cleaning	March	Completed	
Agreement to upgrade and replace District's electronic door access, security alarm, and CCTV systems	June	Completed	
Agreement for the Market Research Project	July	Completed	
Agreement for the District's Strategic Planning needs	September	Completed	
Agreement with Three Peaks Corp. for ADA Entrance improvements	November	In-Process	
Resolutions And Proclamations			
Resolution No. 2021-01 Adopting the District's Investment Policy	January	Completed	

	Proclamation in Honor of Anita Jones for her 20 Years of Service to the District	January	Completed	
	Resolution 2021-02 Adopting Employee Pay Schedule	February	Completed	
	Approval of Proclamation designating the week of April 18-24, 2021 as Mosquito Awareness Week	March	Completed	
	Resolution 2021-03 Adopting Ad Hoc Assessment Appeal Committee recommendation	May	Completed	
	Resolution 2021-04 and Adoption of the 2021 CVMVCD Mosquito-borne Virus Surveillance and Emergency Response Plan	May	Completed	
	Resolution 2021-05 to adopt the amendments to Trustee Bylaws	May	Completed	
	Proclamation in Honor of Jess Lucia for his 20 Years of Service to the District	June	Completed	
	Resolution 2021-06 adopting the FY 2021-22 Budget	June	Completed	
	Resolution 2021-07 intention to levy assessments for FY 2021-22	June	Completed	
	Resolution 2021-08 Approving levy assessments for FY 2021-22	July	Completed	
	Resolution 2021-09 Approving FY 2021-22 Professional Development	July	Completed	
	Proclamation in Honor of Rene Delgado for his 20 Years of Service to the District	September	Completed	
	Approval of Resolution 2021-10 and Adoption of the 2021 CVMVCD Administrative Abatement Procedure	October	Completed	

	Approval of Resolution 2021-11 authorizing remote teleconferencing meetings for the period October 13, 2021 – November 11, 2021	October	Completed	
	Approval of Resolution 2021-12 supporting exploring SIT	October	Completed	
	Approval of Subsequent Resolution 2021-13 authorizing remote meetings	November	In-Process	
	Approval of resolution 2021-14 providing a gift certificate to employees for work performed late November through Early December	November	In-Process	
	Approval of resolution 2021-16 approving Teamsters MOU	November	In-Process	
	Approval of resolution 2021-15 approving CSEA MOU	November	In-Process	
	Approval of resolution 2021-17 revsing the annual budget	November	In-Process	
	Approval of resolution 2021-18 adopting the employee pay scale	November	In-Process	
Other				
	Yearly Training for Trustees: Ethics and Sexual Harassment Prevention	January-March	In Process	
	Statements of Economic Interests (Form 700)	March	Completed	
	Approval of participation of Jeremy Wittie, General Manager, on the Special Districts Association of Riverside County Chapter Board	March	Completed	
	Approval to purchase pesticide control products	July	Completed	
	Accept the resignation of Trustee	July	Completed	
	Approval of the recommendation from the Ad Hoc Land/Property Committee to create a new parcel map	October	In Process	

	Accept the resignation of Trustee Mark Carnevale	October	Completed	
	Approval of 2022 research proposals	November	In-Process	
	Appointment of ad hoc nominations committee	November	In-Process	
	Appointment of ad hoc negotiations committee	November	In-Process	
	Grant a day off in December to all full-time employees in appreciation of their work and dedication	November	In-Process	



CORRESPONDENCE

From: [Michael Martinez](#)
To: [District Wide Group](#)
Subject: Compliment call
Date: Friday, October 29, 2021 2:02:22 PM
Attachments: [image001.png](#)

Good afternoon,

We received a Compliment call from a resident in Rancho Mirage who wanted to express her gratitude regarding Ramon Gonzalez. Ramon was assigned a mosquito call in her community and found breeding in two water features located in her front entrance. Ramon worked diligently with her and the HOA management to resolve her issues. She is thankful for Ramon and believes he is a valuable to the District.

Great Job Ramon!! Thank you for resenting the district so well.



Michael Martinez
Field Supervisor
Office (760) 342-8287
Cell (760) 541-2050
www.cvmosquito.org
CV Mosquito and Vector Control District

From: [Erica Frost](#)
To: [District Wide Group](#)
Subject: Compliment
Date: Friday, October 29, 2021 3:34:27 PM
Attachments: [image001.png](#)

Ron Bloch from Bermuda Dunes Called and advised that Marina Espejo was very good and knowledgeable and educational and deserves an “atta-girl!”



Thank you,
Erica V. Frost
Administrative Clerk
Office (760) 342-8287
Fax (760) 775- 0196
www.cvmosquito.org
Coachella Valley MVCD

Melissa Tallion

From: Diane Greeman
Sent: Tuesday, November 2, 2021 12:58 PM
To: District Wide Group
Subject: Compliment

Ross Chico de Marco called to commend Carlos Hernandez saying that Carlos did an excellent inspection of his home. He took the time to explain so many aspects of his inspection and was very professional.

These are the calls that makes one proud to be a part of this District – Great job Carlos!



Diane Greeman
Administrative Clerk
Office (760) 342-8287
www.cvmosquito.org
Coachella Valley MVCD



October 6, 2021

Dear Board of the Coachella Valley Mosquito and Vector Control District,

We are grateful for your support of our project ***Evaluating mosquito excreta as an early warning system for arbovirus surveillance in remote locations.***

The purpose of this letter is to request a no cost extension on the remaining unspent funds (\$25,792.82) granted to us for this project in 2020. We would like to be able to use those monies in 2022. The primary reason for the extension is that we had technical issues (high mortality) with our mosquito experiment to validate the detection of viral RNA in FTA cards stored in arid conditions. As such, we had to repeat the laboratory experiments. This drawback, together with limitations related to working during the COVID-19 pandemic, have delayed the field component of our project.

We request to put this component on hold using no-cost extension mechanism. We propose to wait until next season to deploy the modified traps around the Salton Sea, starting from March. Therefore, most of our efforts for the field component of this project will occur in the summer of 2022.

Thank you in advance for considering this request,

Lark L. Coffey, Ph.D.
Associate Professor
Department of Pathology, Microbiology, and Immunology
School of Veterinary Medicine
University of California, Davis
Davis, California
lcoffey@ucdavis.edu



Coachella Valley Mosquito & Vector Control District

📍 43-420 Trader Place, Indio, CA 92201 📞 (760) 342-8287 📠 (760) 342-8110
🌐 www.cvmosquito.org ✉️ CVmosquito@cvmosquito.org 📱 @cvmosquito

October 13, 2021

Dr. Lark Coffey
Associate Professor
Davis Arbovirus Research and Training
Department of Pathology, Microbiology, and Immunology
School of Veterinary Medicine
University of California, Davis
One Shields Avenue, 5327 VM3A
Davis, California, 95616

Dear Dr. Coffey,

Thank you for submitting your semi-annual report for “Evaluating mosquito excreta as an early warning system for arbovirus surveillance in remote locations” before the June 30th deadline. It was a pleasure to see the progress that you have made on this important project, despite the technical issues that you encountered. We also recognized that you asked then for an extension of the project to 2022 in the report.

In your letter from October 6, you’ve detailed that you plan to use the remaining unspent funds (\$25,792.82) in 2022. Since most of these efforts will be in the summer of 2022, we will extend the deadline until December 31, 2022. We ask that you plan to continue the semi-annual reports through the new deadline, even if there are no changes since the previous report.

Thank you for your continued partnership with us improving the surveillance and control of mosquitoes within the Coachella Valley.

Sincerely,

Jeremy Wittie, M.S.
General Manager

BOARD OF TRUSTEES

President BENJAMIN GUITRON IV Indio | **Vice President** DOUGLAS WALKER Palm Desert
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DR. DOUGLAS KUNZ Palm Springs | ISAIAH HAGERMAN Rancho Mirage | JANELLE PERCY County at Large | JEREMY WITTIE General Manager



DEPARTMENT REPORTS

Human Resources

New Employees

The following employees began work in September/October in the position of Seasonal Vector Control Operator:

- *Nicholas Anderson*
- *Gary Black*
- *Guillermo Gonzales*
- *Ramon Rodriguez*

Recruitment

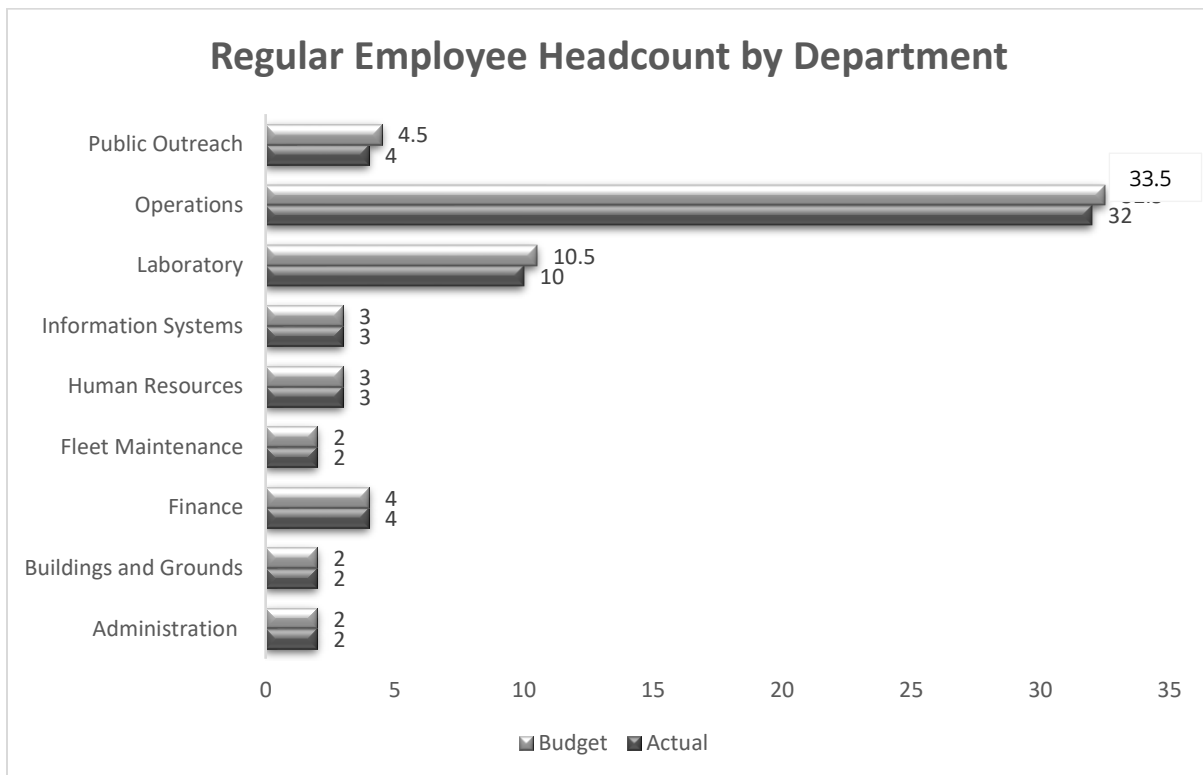
Recruitment has begun for the positions of Community Liaison and Vector Ecologist; both positions are anticipated to begin in January 2022.

Open Enrollment

Open Enrollment for the District's health plans closed on October 16th; changes made during open enrollment become effective January 1, 2022.

COVID-19 Vaccination Status

76% of regular District employees are fully vaccinated; the District is not currently mandating vaccinations.



FINANCE

The financial reports show the preliminary balance sheet, receipts, and revenue and expenditure reports for the month ending October 31, 2021. The revenue and expenditure report shows that the operating budget expenditure for July 1, 2021, to October 31, 2021, is \$4,809,055; total revenue is \$181,437 resulting in excess revenue over (under) expenditure for the year to October 31, 2021, of (\$4,627,618).

THREE YEAR FINANCIALS

	10/31/2021	Budget	10/31/2020	10/31/2019
Revenue	181,437	188,121	187,290	224,650
Expenses				
Payroll	3,700,576	4,038,464	2,486,727	2,917,437
Administrative Expe	285,408	306,264	221,248	226,493
Utility	34,676	35,941	42,542	50,916
Operating Expense	627,962	784,789	571,637	977,928
Contribution to Capital	160,433	160,433	157,827	167,849
Total Expenses	4,809,055	5,325,891	3,479,981	4,340,623
Profit (Loss)	(4,627,618)	(5,137,770)	(3,292,691)	(4,115,973)

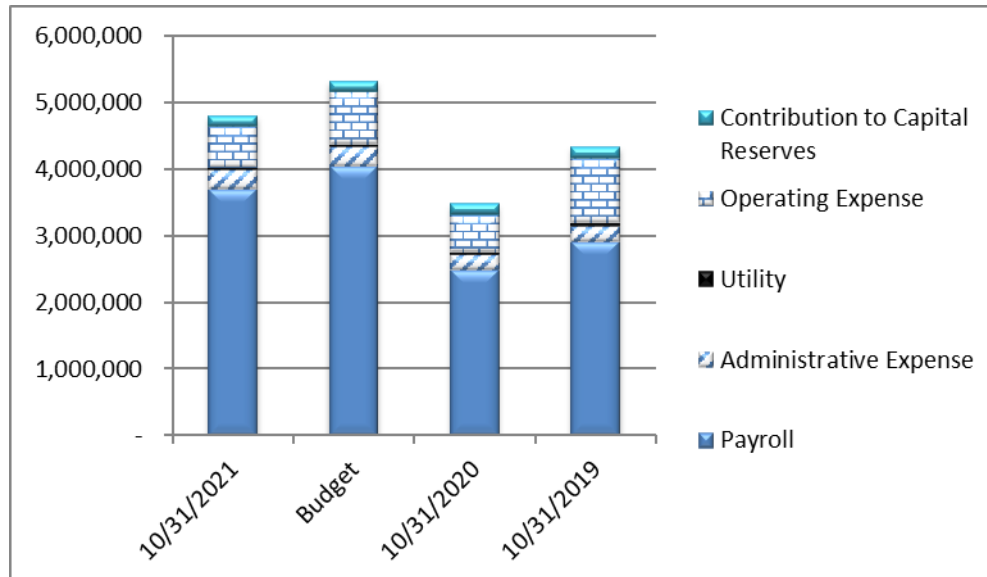


Figure 1 - Three Year Expenditure

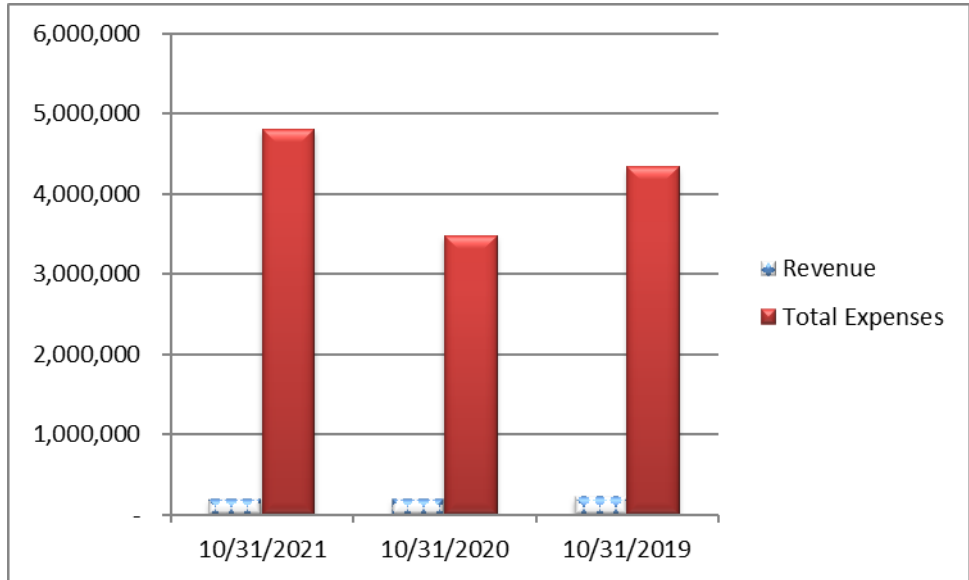


Figure 2 - Three Year Revenue & Expenditure

THREE YEAR CASH BALANCE

Cash Balances	10/31/2020	10/31/2020	10/31/2019
Investment Balance	10,371,992	9,755,772	8,776,875
Checking Accounting	4,550	79,951	29,444
Payroll Account	385,504	126,890	257,648
Petty Cash	2,000	2,000	2,000
Total Cash Balances	10,764,046	9,964,613	9,065,967

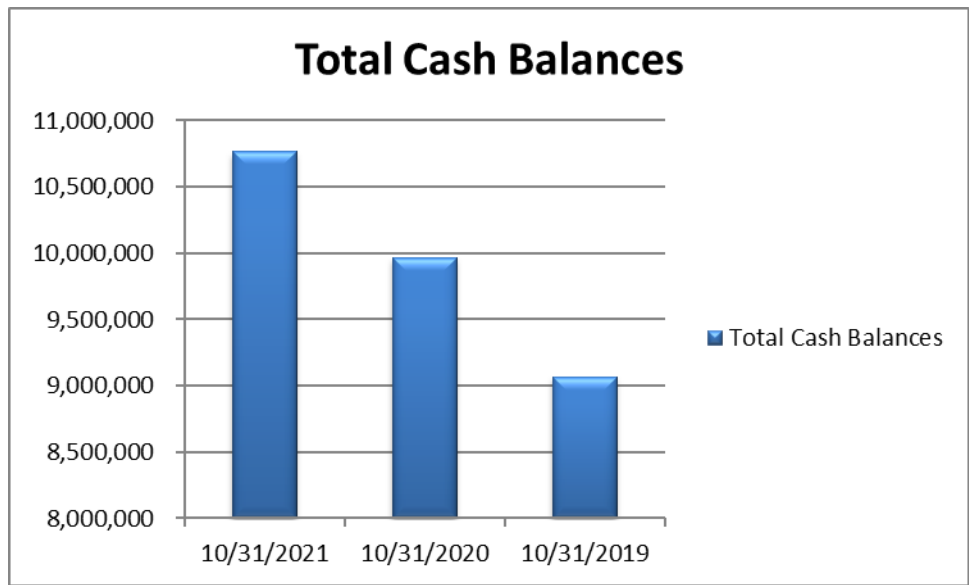


Figure 3 - Cash Balances

DISTRICT INVESTMENT PORTFOLIO 10/31/2021

The District’s investment fund balance for the period ending October 31, 2021 is \$10,371,737. The portfolio composition is shown in the pie chart. Local Agency Investment Fund (LAIF) accounts for 27% of the District’s investments; the Riverside County Pooled Investment Fund is 36% of the total. The LAIF yield for the end of April was 0.20% and the Riverside County Pooled Investment Fund was 0.28% this gives an overall weighted yield for District investments of 0.34%.

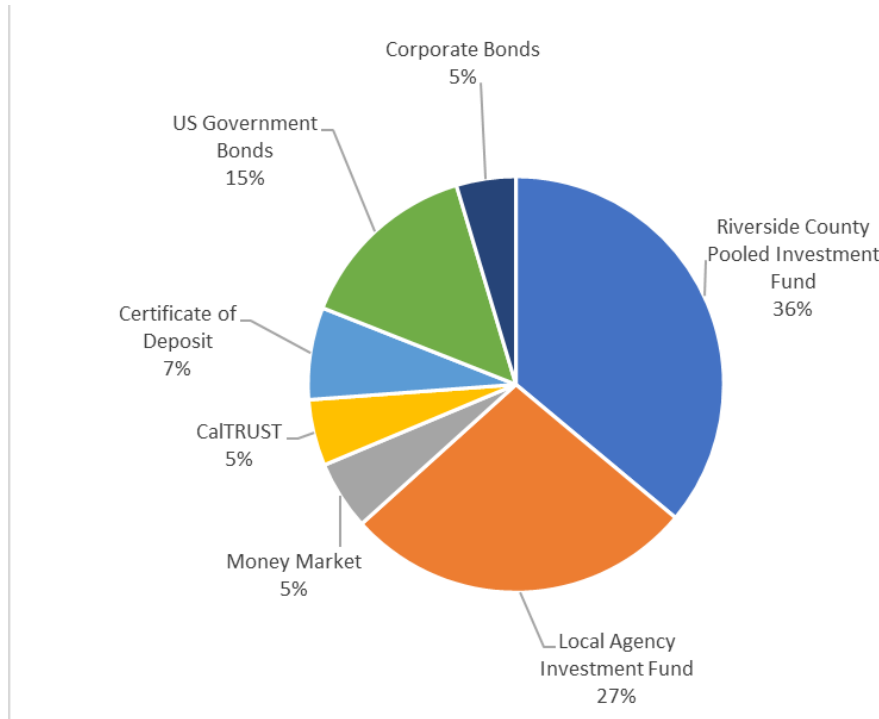


Figure 4 - Investment Portfolio 10/31/21

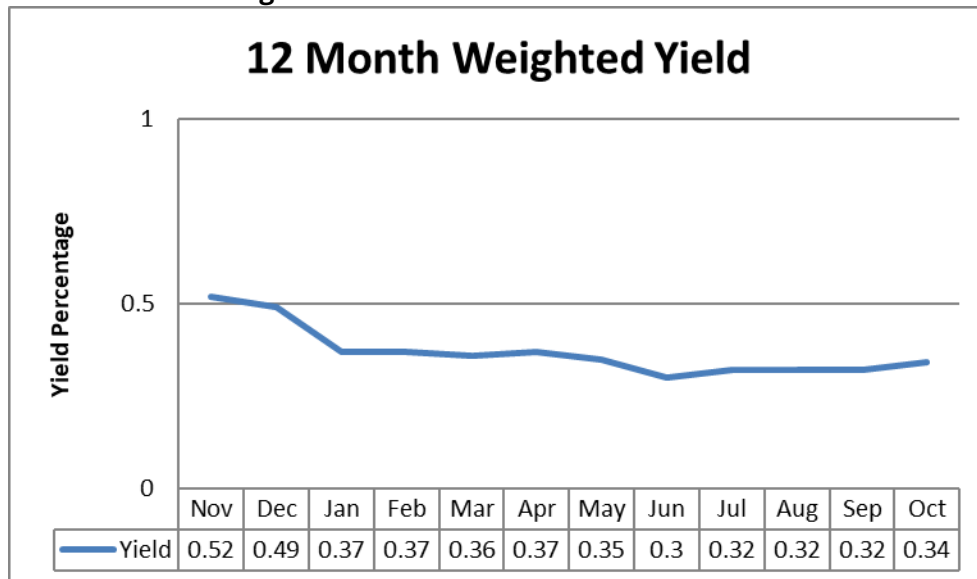
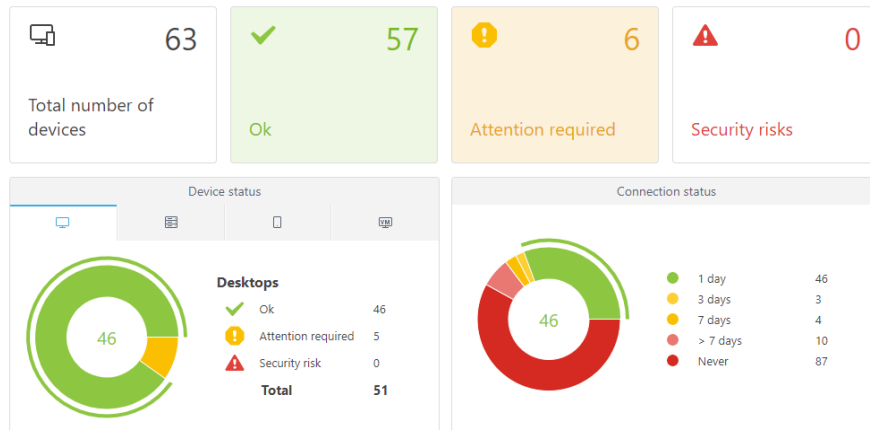


Figure 5 - District Investments Weighted Yield

INFORMATION TECHNOLOGY

September and October 2021

SOFTWARE UPDATE: End Point-Protection was updated, which provided the IT Department with a new dashboard highlighting issues needing to be addressed. From the dashboard, operating system updates, antivirus, and agents can be installed on networked computers. The update also installs a new antivirus version and agents on all laptops, desktops, and servers.



PHYSICAL SECURITY: Desert Alarm INC and BlueViolet have been on the property for September and October upgrading the security system and video systems. Both company’s plan to be completed by the end of November.

Microsoft 365 Threat Protection Status:

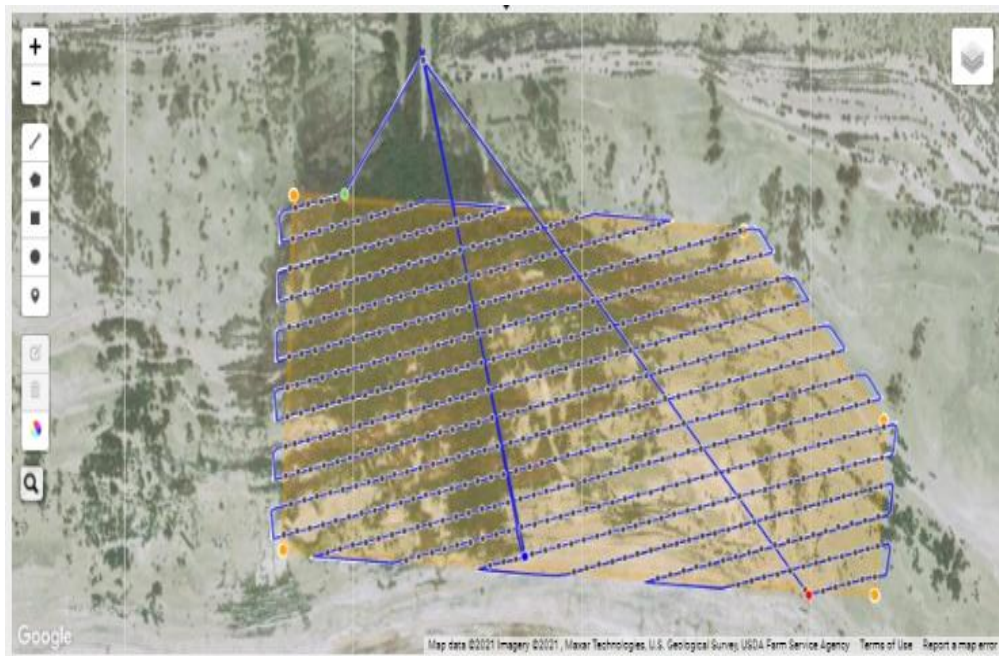
Threat protection status graphs provide information about threats found before email delivery, covering relevant detection technologies, policy types, and delivery actions. There was an unusual dip in the number of emails processed in October. The reporting method from Microsoft is only displaying dates from the first week of October. Further investigation is required to determine why the dataset is incomplete.



FLEET SERVICES

SHORELINE: Aerial Surveillance was conducted along the shoreline between Wheeler Street and Gun Club using the District's Phantom 4 Pro Drone.

Over three days, Fleet Services and Operations captured over 3,500 aerial images of the shoreline, and with the use of MapsMadeEasy, a web application used to create maps, stitched the imagery together to create a single image of the flight areas. These images will be used to determine application targets for Operations.



Surveillance and Quality Control Management Program

The vector-borne statewide surveillance program was established in 1969. The District began encephalitis surveillance in the early 1980s and the surveillance program has been in place since 1990. The District program includes the monitoring of vector and vector-borne diseases and the implementation, evaluation, and analysis of integrated vector management strategies in the Coachella Valley. The information generated by this department is used by District Operations staff to ensure control measures are efficiently implemented in the field and by Public Outreach staff to prioritize messages for the public.

DISEASE SURVEILLANCE (As of 11/4/2021)

California

	WNV - Positive 2021 YTD	WNV - Positive 2020 YTD	WNV - 5 year Average	WEE 2021 YTD	SLEV 2021 YTD
Positive Counties	36	38	39.2	0	12
Human Cases	92	135	258	0	1
Positive Dead Birds / # Tested	209/1,610	333/1,472	572.6	0	0
Positive Mosquito Pools / # Tested	2,256/37,113	2,598/38,770	2,933.4	0	44

ARBOVIRUS SURVEILLANCE TESTING – COACHELLA VALLEY

		September	October	2021 YTD	2020 YTD	5 year Average YTD
Humans		0	0	0	1	3
Dead Birds		0	0	0	0	0
Mosquito Pools	WNV	26	1	103	55	146.4
	SLEV	3	4	23	159	40
	# Tested	867	797	4,986	4,565	4,535.8

ENDEMIC MOSQUITO SURVEILLANCE

CO₂ TRAPS

During the normal mosquito season (March through mid-November) the District Laboratory staff maintains 56 CO₂ (carbon dioxide) traps through the District to monitor the mosquito populations. Extra emphasis is placed on mosquito species that are known to be vectors of viruses that cause disease in people. These vector species in the Coachella Valley are *Culex tarsalis* and *Cx. quinquefasciatus*. In the rural areas *Cx. tarsalis* is the most abundant vector species. CO₂ traps release carbon dioxide to attract mosquitoes looking to obtain a blood meal and are very effective at collecting *Culex* mosquitoes. The average number of vectors captured per trap per night is monitored and used to guide the operational activities of the District. The number of mosquitoes collected in half-month periods as compared to the previous 5-year average to determine anomalies in mosquito abundance. The surveillance program mosquito abundance is broadly reported in two areas – Urban and Rural. These Urban



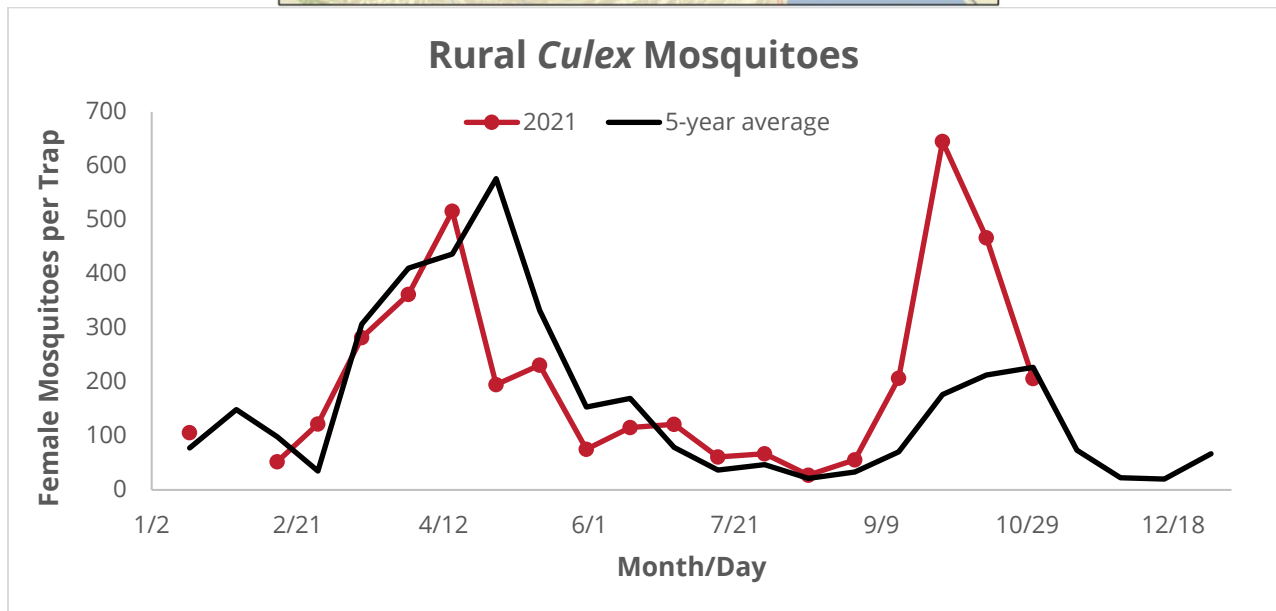
and Rural areas are also broken down into smaller zones to look at more specific regions of the Districts when planning mosquito control activities.

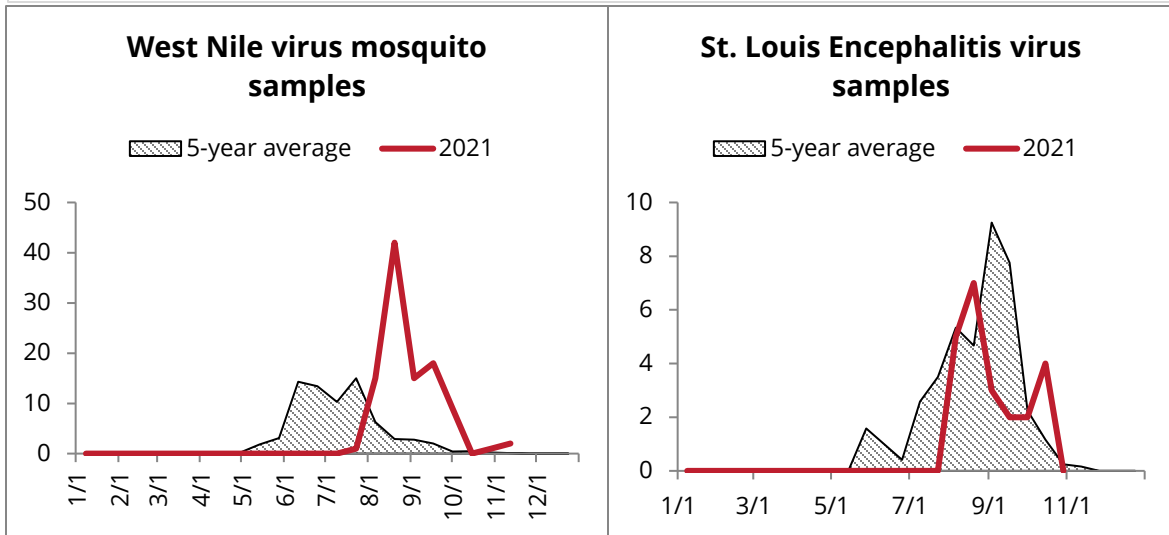
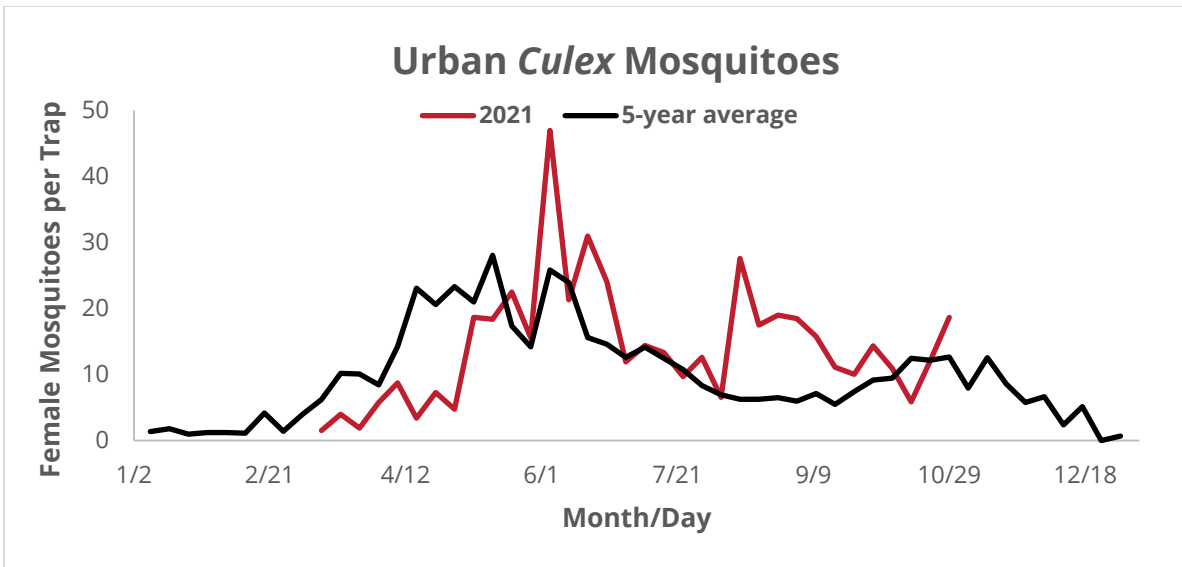
Gravid Traps

Gravid traps use water infused with organic matter such as alfalfa to attract mosquitoes looking to lay eggs. These traps are especially effective at collecting *Cx. quinquefasciatus* mosquitoes, which are the primary disease vector in the urban areas of the District. However, other mosquito species, including *Cx tarsalis* are not attracted to these traps. Because of their use in targeting *Cx quinquefasciatus* mosquitoes, these traps are placed in urban areas of Coachella Valley. The District currently uses gravid traps at 53 locations during the normal mosquito season.



MOSQUITO SURVEILLANCE ZONES

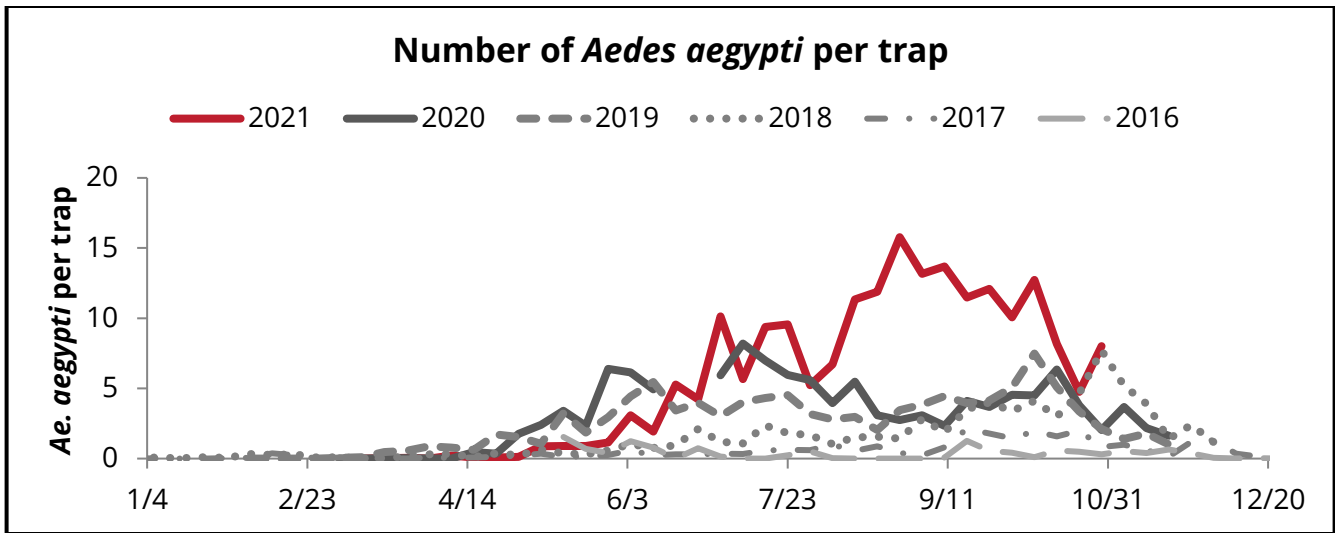




INVASIVE MOSQUITO SURVEILLANCE

Aedes aegypti has been detected throughout the District service area. BG-Sentinel traps are deployed weekly to detect and monitor for adult mosquitoes. We have 53 permanent BG trap locations that are being systematically reviewed and adjusted in 2020 to re-balance the sampling effort. A comparison of the average number of mosquitoes per trap each year follows.





SURVEILLANCE STUDIES PRODUCT EFFICACY

Mosquito colonies. *Aedes aegypti* mosquitoes can be used for evaluation and resistance monitoring control efforts. Egg storage is an important aspect of rearing *Ae. aegypti*. The eggs are placed in higher humidity to allow them to develop properly before they are dried out for long-term storage. Ovicups have also been placed in the following cities: La Quinta, Indian Wells, and Palm Desert. The eggs collected from these wild ovicups will be stored and eventually hatched to create a wild colony that can be used in resistance testing and bottle bioassays. In addition to creating a wild colony, the lab recently received eggs from a susceptible colony (Rockefeller strain) and has successfully established a susceptible *Aedes* colony for the District to use for future studies. The Indian Wells and Palm Desert colony has recently been used in a semi-field evaluation (described below) and a barrier treatment assessment. The La Quinta strain will be used for semi-field evaluations in November.

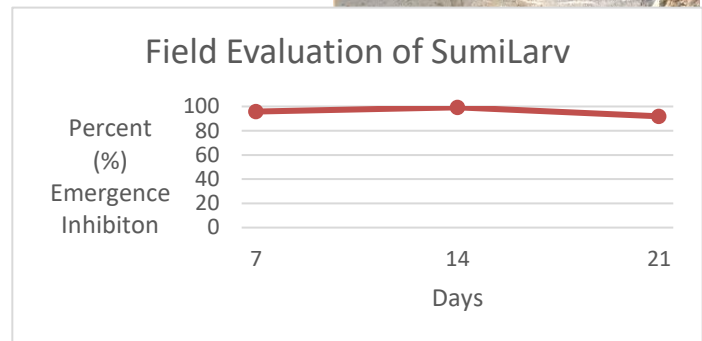
Semi-field trials with *Aedes aegypti* mosquitoes were conducted in September. The District evaluated local mosquitoes against Aqua-Reslin, Deltagard, and Evergreen in a semi-field setup. Populations from southern Palm Desert and Indian Wells were used in the study along with the District's own susceptible colony mosquitoes. After the final treatment, the mosquitoes were monitored for 48 hours and the number of mosquitoes knocked down in each cage was recorded. Aqua-Reslin appeared to be the most effective product in this semi-field trial; 86% of the wild mosquitoes were knocked down over the 48 hour period. This suggests that Aqua-Reslin may be the most effective product to use for *Ae. aegypti* control. The District plans to conduct another semi-field trial with *Ae. aegypti* populations from La Quinta to examine differences between populations.



Laboratory assays for larval control. We have been conducting preliminary cup assays to examine resistance to active ingredients in control products for larval mosquitoes. This year, we are examining the pesticide resistance of *Culex quinquefasciatus* and *Cx. tarsalis* to insect growth regulators (methoprene). We are comparing the possible tolerance level of treatments to our susceptible colonies with wild larvae from the field beginning with Altosid Liquid. Since larviciding is the primary means of mosquito control at most District's and other agencies, it should be essential to assess resistance to our many larval mosquito control formulations that the District uses routinely.



SumiLarv 0.5G (active ingredient: pyriproxyfen) is an insect growth regulator larvicide that disrupts pupal development and prevents mosquitoes from becoming adults. The granular formulation binds to organic matter and concrete and provides a slow but consistent release of the active ingredient. Twelve sites were treated with one water-soluble pouch. Pupae and late-instar larvae collected from the sites were placed in emergence breeders in the lab to monitor adult emergence (fly-off). The label claims the product can provide continuous control for up to six weeks. So far, the product has provided three weeks of continuous control in all sites.

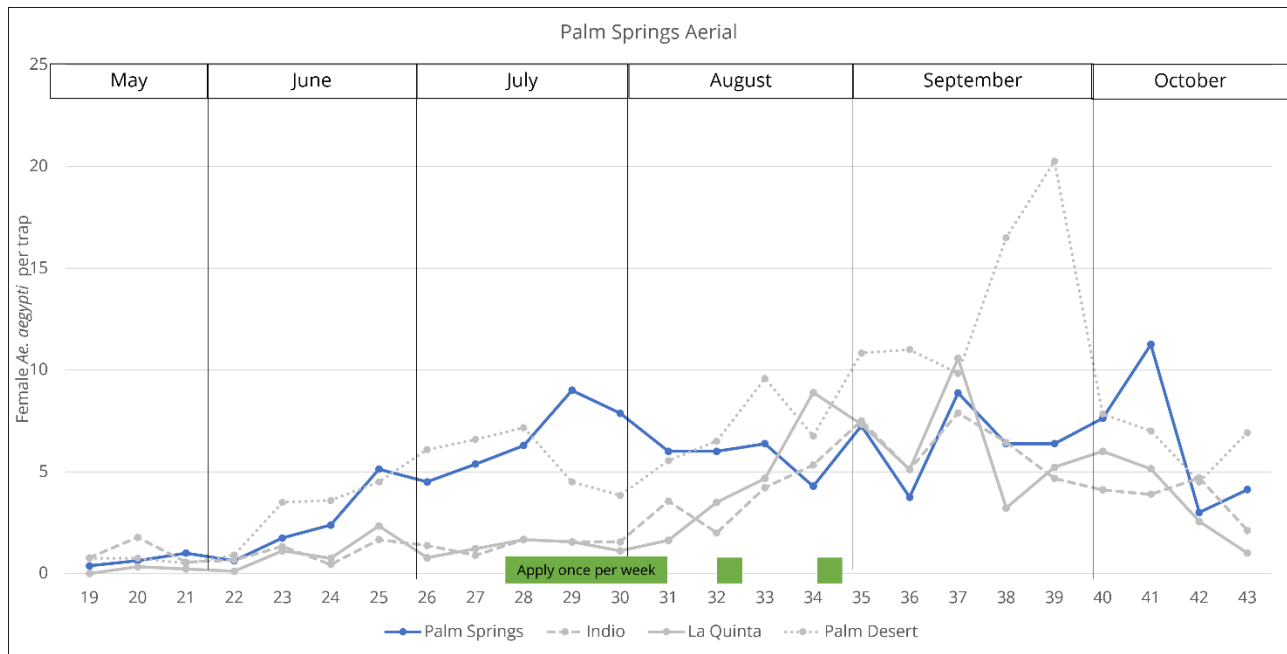


Large area larvicide applications.

In July and August (weeks 27 – 34), the District conducted area-wide larvicide applications to reduce the *Aedes* mosquito population in three cities. In Palm Springs, aerial applications were made using VectoBac WDG (a.i.: Bti; 0.25 lbs. per acre). Ground applications were made using an A1 Super Duty by a truck; two rates were used in the ground applications of VectoBac WDG – 0.35 lbs. per acre (Cathedral City) and 0.25 lbs. per acre (Coachella).

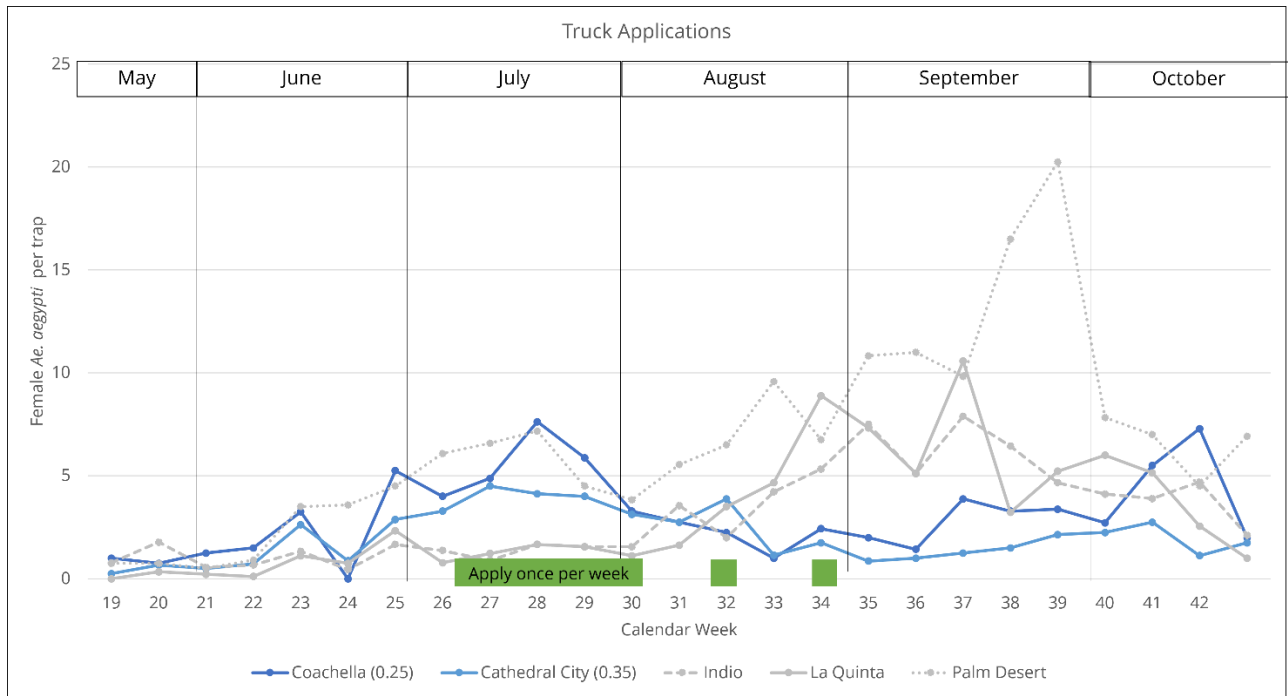
Palm Springs. We examined the aerial applications in two ways. The first was setting cups along the edges of the application area. This was to examine whether enough product reached the places where mosquito larvae can live as well as to see if the product drifted outside of the application area. Cups were set on Friday and picked up on Monday; water and mosquito larvae were then added to the cups. The data did show larval mortality in the cup assay at the 70% lower end threshold.

We also examined the adult mosquito collections in the application area and compared them to other areas where mosquito control efforts continue but no area-wide application was conducted in 2021. Here, the green boxes are the approximate times of applications, at the end of the week (weeks 28, 29, 32, and 34). Although applications were planned for weeks 27 and 30, no application took place. As the application is a larvicide, we expect the changes in the adult mosquito population to start 2-3 weeks after the application. We did start with a higher population in Palm Springs this summer compared to the other areas. A reduction in the collections is seen in week 34, and the population stays lower than other parts of the valley. However, it is not as reduced as we had seen in other years, and this may be due to the fewer applications.



Cathedral City and Coachella. We examined the ground application in two ways. The first was setting cups in the application area within the two treatment blocks. Cups were placed in empty lots which are on the upwind side of the street. In each lot, two cups were placed; one in the open and one with partial coverage from weeds or overhanging bushes from adjacent properties. Generally, the efficacy of both rates in the cups has been fairly high with the exception of the second week in which wind speed dropped to zero during application.

We also examined the adult mosquito collections in the application area and compared them to other areas where mosquito control efforts continue but no area-wide application was conducted in 2021. Here, the green boxes are the approximate times of applications, at the end of the week (weeks 27, 28, 29, 30, 32, and 34). As the application is a larvicide, we expect the changes in the adult mosquito population to start 2-3 weeks after the application. Both the Cathedral City (0.35 lbs. per acre) and Coachella routes (0.25 lbs. per acre) had similar drops in the number of adults collected per trap. The consistent low collections weeks 33 and 34 were due to the earlier applications. The collections in August in the other areas are trending upwards compared with areas that received area-wide larvicide applications. The collections of adult mosquitoes picked up quicker in October for the lower treatment rate than for the higher. This may still be acceptable, as the collections remained on average at fewer than 10 mosquitoes per trap.



BIOLOGICAL CONTROL

As of October 25, 2021, approximately 1,780 fish were stocked in neglected swimming pools and private ponds. The District raises its mosquitofish in outdoor ponds, and mosquitofish are taken by technicians to locations where they are needed.

Operations Department

General Control Overview

This update covers the months of September 2021 through October 2021 contrasted with the same period in 2020. The department's workflow focuses on three areas that include 13 urban, four rural, and agricultural zones that are covered by 17 technicians. Two additional workflows are the Red Imported Fire Ants (RIFA) and the Invasive *Aedes* programs that each has assigned two full-time technicians, assisted by five seasonal staff on each program.

Larval Mosquito Inspections and Control (not including invasive *Aedes*)

The operations activities completed in September 2021 through October 2021 were compared to similar months in 2020 are as follows:

Month	Mosquito larval Inspections		Total ground larval applications		Total aerial larval applications		Total aerial ULV applications	
	2020	2021	2020	2021	2020	2021	2020	2021
September	3,500	4,229	1,728	2,457	0	16	3	5
October	2,526	1,880	1,971	1,761	20	0	0	0
Total	6,026	6,109	3,699	4,218	20	16	3	5
% Change	+1.4%		+14%		-20%		+66.7%	

Aerial larvicide treatments decreased in 2021 during this time because during the spring months an intensive effort was made on the shoreline. Shoreline aerial ULV treatments increased during these months as the virus was more focused in this area. There was also an increase of inspections and applications from 2020 to 2021, due to the return of several staff that was out during this same period in 2020.

Control of invasive *Aedes aegypti*

From September 2021 through October 2021, inspections increased over 2020 but treatments stayed about the same. This increase in inspections can be attributed to our seasonal workforce this season and treatments were about the same due to a change in strategy of conducting control treatments and more education and source reduction.

	Invasive <i>Aedes</i> Inspections		Invasive <i>Aedes</i> Treatments	
	2020	2021	2020	2021
September	520	1,378	149	144
October	497	2,061	131	151
Total	1,017	3,439	280	295
% Change	+238.1%		+5.3%	

The Red Imported Fire Ant Program

The RIFA program inspections and chemical control applications in September 2021 through October 2021 are compared to those conducted over the same period a year ago are shown below. The inspections and treatments for RIFA during this reporting period slightly decreased in the months below from 2020 to 2021 due to more properties scalping during these months compared to 2020. We do not schedule large properties for treatment during scalping due to water and maintenance issues.

	RIFA Inspections		RIFA Treatments	
	2020	2021	2020	2021
September	260	389	217	324
October	445	271	427	260
Total	705	660	644	584
% Change	-6.3%		-9.3%	

Service Requests

From September 2021 through October 2021, the Operations Department completed a total of 1,218 Service Requests (SRs) from residents compared to 741 SRs during the same period a year ago. This increase in total SR's is due to an increase in Aedes Service Requests.

Month	Total All Service Requests		Total RIFA Service Requests		Total Aedes Service Requests	
	2020	2021	2020	2021	2020	2021
September	370	544	232	195	82	259
October	371	734	201	223	98	424
Total	741	1,278	433	418	180	683
% Change	+72.4%		-3.4%		+279.4%	

Public Outreach – September and October 2021

Development continues in the **Market Research Project**. This project, led by Research America Inc (RAI), completed two focus groups in September. These focus groups discussed mosquito control methods and concepts as it is known to residents in the Coachella Valley. Participants were required to complete a daily activity log of mosquito control behaviors at their homes one week before the focus group. These behavior audits were a discussion point and help us to understand the actions and reasoning our residents use to reduce mosquitoes in their area – or not. A detailed report will be available for review this winter. The next step in this project is the Valley-wide survey.

Another exciting project is the collaboration with **Cornell University**. Using second-year Master of Public Health Students, the project entails each student creating outreach materials and messages based on the current state of the invasive *Aedes* in our area. The students meet with Public Outreach Department staff bi-weekly for guidance and discussion. Completed projects should be delivered to the district this winter.

With all three school districts back in session and community partners ready to serve, September and October were full of Outreach events and activities. Community Liaison Luz Moncada has been busy with both in-person and virtual **classroom visits** throughout the Valley. Some of these events are highlighted below.

Classroom Visits

This August, we hosted a back-to-school giveaway. This giveaway was aimed towards Coachella Valley teachers and students in K-5th grade. To participate, teachers signed up for our educational presentation in exchange for an entry into the drawing for backpacks filled with school supplies for their whole class. We had 21 teachers sign up for the presentation and one class winner, Mr. Perez, 2nd grade class from Mecca Elementary School. In addition, some backpacks were given to the winners of the Kids Art Contest. Overall, the backpack giveaway was a success! The giveaway was a great way to start the school year and get back into the rhythm of presentations. We received positive feedback from teachers and students.



Mr. Perez 2nd Grade Class, Mecca Elementary School

CV classroom visits vary between in-person or virtual-only depending on the school district and in some cases the school's principal. Although it's been a struggle to engage kids with virtual visits, we supplement the time by delivering pre-packed materials and crafts to complete together.



Kids Art Contest

The District Outreach Department promoted a mosquito art contest over the summer. We



received 104 entries from students all over the Valley. It was a hard decision, but we awarded three works of art based on creativity and insect accuracy.

Winners received a District backpack with goodies inside.

Special thanks to President Guitron who came up with a swell idea to make a poster out of contest winners and display it at Outreach events (see photo to the right).

National Night Out – October 5

Moe (Mosquito Outreach Explorer branded vehicle) made a cameo appearance for this fun community event. Community Liaison Luz Moncada and VCT 1 Ryan Gonzalez interacted with CV families and showed off some of the cool equipment Ryan gets to use in the rural areas of CV - the Argo.

Staff brought out their creative juices when the lighting went out and they had to interact in the dark. Luz and Ryan turned it into a fun educational minute and explained that mosquitoes love the dark (all the better to bite you in) and what families can do to protect themselves.



Halloween Events

It's the most wonderful time of year for our creepy vector displays. Moe and the Outreach team were able to participate in so many great community events this year.

- Northshore Spooktacular – Oct 15
- Indio Library Fall Festival – Oct 23
- Coachella Carnival – Oct 27
- Coachella Library Monster Mash – Oct 30





Coachella Valley Mosquito and Vector Control District

November 9, 2021

Staff Report

Agenda Item: Informational Item

Staff report from:

Entomological Society of America Annual Conference held October 31 – November 3, 2021 in Denver, CO

Background:

The Entomological Society of America held its Annual Meeting in Denver, Colorado. The theme, Adapt. Advance. Transform. allowed for organizers to gather a variety of presentations on the latest advances in the entomology and science communication for the four-day meeting.

We attended a variety of presentations while there. The Medical, Urban, and Veterinary Entomology section of ESA had presentations on the latest research completed on mosquitoes and other arthropods of importance to public health. Some of the topics that were covered were the latest control techniques for mosquitoes; modeling strategies for predicting vectors and disease across space and time; tick and tickborne pathogen surveillance; student presentations on their research about ants, ticks, biting midges, and flies; visual communication for entomological research; highlights of research published in 2021 about medical, urban, and veterinary entomology; and science communication to other scientists and to non-scientists.

Kim Hung and Jennifer Henke organized a symposium titled Advancing Public Understanding of Local Invasive or Nuisance Insects. Following how the District engages with the community on local population spikes of seed bugs, water boatmen, scorpions, and flies, we were interested in how other entomologists work with their community on their local issues. The presentations were a mix of online and in-person presentations, with a follow-up panel discussion after the conference. Kim presented on work that District does once it has determined that the District is the best agency to respond (e.g., scorpions and flies); Jennifer presented on the communication efforts we do when the issue is outside of the District's capacity (e.g., seed bugs and water boatmen).

Jennifer Henke was elected to the Governing Board as the Vice President-Elect of the ESA and began her four-year term on October 30, 2021.

ATTENDEES:

Jennifer A. Henke, M.S., Laboratory Manager

Kim Hung, Ph.D., Vector Ecologist



**Coachella Valley Mosquito and
Vector Control District**

Staff Report

November 9, 2021

Agenda Item: Informational Item

Staff report summary – CSDA Clerk of the Board Annual Conference, October 25-27, 2021, in Garden Grove, CA

Background:

The annual California Special Districts Association Board Secretaries/Clerks Conference was two full days of education on all major areas related to the many aspects of the Board Secretary/Clerk’s responsibilities.

The first-time attendee track offered sessions tailored to individuals who are new in their role. The courses offered provided useful information with breakout sessions focused on: Staying in Compliance: Understanding Fundamental Special District Laws; The Role of the Clerk and Meeting Minutes; Online ADA Compliance and Transparency; Clerk Foundations; Advanced Training in the California Public Records Act; Understanding Board Member and District Liability Issues, and more.

ATTENDEES:

Melissa Tallion, Executive Assistant/Clerk of the Board



**Coachella Valley Mosquito and
Vector Control District**

November 9, 2021

Staff Report

Agenda Item: Informational Item

Staff report from:

MVCAC Fall Meeting, October 26-27, 2021, in Costa Mesa, CA

Report:

The fall quarterly meeting of the MVCAC is a time when the committees that serve to complete specific tasks within the organization meet to update the Board of Directors and the members of MVCAC on their activities. Committees address state-wide issues that impact mosquito and vector control districts from surveillance and control to legislation. At this meeting, major topics included the reduction of funds from the CDC that pays for the West Nile Virus Call Center; the need for the organization to coordinate to inspect and treat electric utility vaults; and plans for 2022 legislation and regulation priorities. Attendees were able to attend the Board Meeting online and attend committee meetings in person.

Staff from the District serve on:

- CalSurv Steering Committee – Kim Hung
- Integrated Vector Management Committee – Bobbye Dieckmann
- Laboratory Technologies Committee – Kim Hung
- Regulatory Affairs Committee – Jennifer Henke
- Training and Certification Committee – Jennifer Henke
- Vector and Vector-borne Disease Committee – Kim Hung and Doug Kunz
- MVCAC Treasurer – David l’Anson

ATTENDEES:

Jeremy Wittie, General Manager

Jennifer Henke, Laboratory Manager

Bobbye Dieckmann, Operations Manager

Kim Hung, Vector Ecologist

Coachella Valley Mosquito and Vector Control District

Board of Trustees Meeting Calendar 2022 (Second Tuesday every month @ 6:30 p.m.)

JANUARY

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

FEBRUARY

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27	28					

MARCH

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27	28	29	30	31		

APRIL

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MAY

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JUNE

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JULY

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31						

AUGUST

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27	28	29	30	31		

SEPTEMBER

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OCTOBER

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23	24	25	26	27	28	29
30	31					

NOVEMBER

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20	21	22	23	24	25	26
27	28	29	30			

DECEMBER

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25	26	27	28	29	30	31

District-Observed Holidays

Jan 1	New Year's Day
Jan 17	Martin Luther King Jr.
Feb 21	Presidents Day
Mar 31	Cesar Chavez Day
Apr 2	Good Friday (1/2 Day)
May 30	Memorial Day
Jul 4	Independence Day

Sep 5	Labor Day
Oct 10	Columbus Day
Nov 11	Veterans Day
Nov 24	Thanksgiving Day
Nov 25	Day After Thanksgiving
Dec 25	Christmas

*April/August/December are dark

**May/June Budget Workshops are held prior to the Board Meeting



OLD BUSINESS



**Coachella Valley Mosquito and
Vector Control District**

November 9, 2021

Staff Report

Agenda Item: Old Business

Update and discussion regarding the timing and method of the District's Strategic Planning Workshop – **Jeremy Wittie, M.S., General Manager**

Background:

The purpose of the Strategic Plan is to incorporate strategic issues into Board and management planning, budgeting, decision-making, program monitoring, and performance measurement. The plan is a living document that serves as a guide to assist agencies in achieving goals developed through a collaborative strategic planning workshop and then projects are planned and implemented over a specific course of time to reach the strategic goals that support the agency's mission, vision, and values.

On October 12, 2021, the Board of Trustees met and recommended that staff send out a survey with proposed dates for Trustees to vote on. The date with the majority votes was Wednesday, January 19, 2022. However, this date only favored a slight majority of the Trustees. This date was discussed during the October 28, 2021, Executive Committee and the committee directed staff to search out a few more possible dates that would work for hopefully all Trustees, District Leadership Team, and the District's strategic planning consultant. Results of the additional survey will be brought to the full Board of Trustees at the November 9, 2021, Board meeting for discussion.

Staff and Executive Committee Recommendation:

Select a date for the workshop that includes the attendance of the majority of the Board of Trustees and the District's leadership team.

Results of the survey:

February 3, 2022

February 5, 2022



**Coachella Valley Mosquito and
Vector Control District**

Staff Report

November 9, 2021

Agenda Item: Old Business

Review and approve subsequent Resolution 2021-13 authorizing remote teleconferencing meetings for the period November 13, 2021 – December 13, 2021 – **Jeremy Wittie, M.S., General Manager, and Lena Wade, District General Counsel**

Background:

The Board of Trustees met on October 12, 2021, and adopted Resolution 2021-11 proclaiming a local emergency, ratifying the proclamation of a state of emergency by Executive Order N-09-21, and authorizing remote teleconferencing meetings of the Legislative Bodies of CVMVCD. The Board decided to continue remote meetings through the end of 2021 by enacting the provisions of AB 361.

If a local agency passes a resolution by majority vote that meeting in-person during the state of emergency would present imminent risks to the health or safety of attendees, the resolution will permit meeting under the provisions of AB 361 for a maximum period of 30 days. After 30 days, the local agency would need to renew its resolution, consistent with the requirements of AB 361, if the agency desires to continue meeting under the modified Brown Act requirements or allow the resolution to lapse.

Staff Recommendation:

Approve Resolution 2021- 13 authorizing remote teleconferencing meetings for the period November 13, 2021 – December 13, 2021.

Exhibits:

- Resolution 2021-13

RESOLUTION NO. 2021-13

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE
COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT
PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE
PROCLAMATION OF A STATE OF EMERGENCY BY EXECUTIVE ORDER N-09-21,
AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE
LEGISLATIVE BODIES OF THE COACHELLA VALLEY MOSQUITO AND VECTOR
CONTROL DISTRICT FOR THE PERIOD NOVEMBER 13, 2021 – DECEMBER 13, 2021,
PURSUANT TO PROVISIONS OF THE RALPH M. BROWN ACT**

WHEREAS, the Coachella Valley Mosquito And Vector Control District (the “District”) is committed to preserving and nurturing public access and participation in meetings of the Board of Trustees; and

WHEREAS, all meetings of the District’s legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code §§ 54950 – 54963) (the “Brown Act”), so that any member of the public may attend, participate, and watch the District’s legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District’s boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Trustees previously adopted Resolution No. 2021-11 on October 12, 2021, finding that the requisite conditions exist for the legislative bodies of the District to conduct remote teleconference meetings without compliance with Government Code section 54953(b)(3); and

WHEREAS, as a condition of extending the use of the provisions found in Government Code section 54953(e), the Board of Trustees must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Trustees has done so; and

WHEREAS, emergency conditions persist in the District, specifically, on March 4, 2020, the Governor of the State of California proclaimed a State of Emergency to exist in California as a result of the threat of COVID-19; despite sustained efforts, the virus continues to spread and is impacting nearly all sectors of California; and

WHEREAS, on June 9, 2021, the California Department of Public Health issued updated public health directives related to physical distancing and face coverings effective June 15, 2021, based on guidelines issued by the Centers for Disease Control and Prevention; and

WHEREAS, on or about July 28, 2021, Riverside County Public Health stated that “in light of the recent increase in local COVID-19 cases, Riverside County Public Health recommends residents follow the new state and federal guidance for face coverings. The current state and federal masking guidance recommend that vaccinated individuals wear face masks in public indoor settings. The state still requires unvaccinated individuals to wear masks indoors;” this remains the guidance of Riverside County Public Health; and

WHEREAS, the Board of Trustees does hereby find that the ongoing risk posed by the highly transmissible COVID-19 virus will continue to cause conditions of peril to the safety of persons within the District which are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and the Board of Trustees desires to proclaim a local emergency and ratify the proclamation of a state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency persisting, the Board of Trustees does hereby find that the legislative bodies of the District shall continue to

conduct their meetings without compliance with Government Code section 54953(b)(3), as authorized by Government Code section 54953(e), and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in Government Code section 54953(e)(2); and

WHEREAS, all meeting agendas stating meeting dates, times, and the manner in which the public may attend and offer public comment by call-in option or internet-based service option shall be posted, at a minimum, on the District’s website, and at the District’s main office.

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals.

The recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Persists.

The Board of Trustees hereby considers the conditions of the state of emergency in the District and proclaims that a local emergency persists throughout the District, and the ongoing risk posed by the highly transmissible COVID-19 virus has caused, and will continue to cause, conditions of peril to the safety of persons within the District; furthermore, the guidance of Riverside County Public Health recommends physical distancing and face coverings.

Section 3. Re-ratification of Governor’s Proclamation of a State of Emergency.

The Board hereby ratifies the Governor of the State of California’s Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings.

The President of the Board of Trustees, the District’s General Manager, and legislative bodies of the District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date.

This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) December 13, 2021, or such time the Board of Trustees adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the District may continue to teleconference without compliance with Government Code section 54953(b)(3).

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Section 6. Certification.

The Clerk of the Board of Trustees shall certify as to the adoption of this Resolution and shall cause the same to be processed in the manner required by law.

PASSED, ADOPTED, AND APPROVED, this 9th day of November 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

**Benjamin Guitron, President
Board of Trustees**

ATTEST:

Melissa Tallion, Clerk of the Board

APPROVED AS TO FORM:

Lena D. Wade, General Counsel

REVIEWED:

Jeremy Wittie, M.S., General Manager



NEW BUSINESS



**Coachella Valley Mosquito and
Vector Control District**

November 9, 2021

Staff Report

Agenda Item: New Business

Approval of Resolution 2021-14 providing a gift certificate to employees for work performed late November through early December 2021 in a total collective amount for all certificates not to exceed \$3,000.00 from fund 5300.01.200.000 – Employee Incentive
Budgeted; Funds Available – Jeremy Wittie, M.S., General Manager

Background:

Each year the District recognizes and incentivizes the work and contributions of its employees made throughout the season and who continue to work during the holiday season with a gift certificate (“Gift Certificate”). The Gift Certificate would be provided in the same amount as past years, forty dollars (\$40).

The Gift Certificates serve a legitimate public purpose by incentivizing employees to continue to work during the holiday season which would advance the protection of public safety by reducing the risk of disease transmission by mosquitoes and other vectors for residents and visitors of the Coachella Valley.

The attached Resolution authorizes the General Manager to purchase the Gift Certificates and authorizes providing the Gift Certificates to each employee who works for the District from November 26, 2021, through December 6, 2021.

Staff Recommendation:

Approve Resolution 2021-14 providing Gift Certificates to employees for work performed late November through early December.

Fiscal Impact:

FY2021-22 Budget GL # 5300.01.202.000	Current Available Funds	Proposed Expense Fiscal Year 2021/22	Remaining Available Funds
\$9,000	\$9,000	\$3,000	\$6,000

Attachment:

- Resolution 2021-14

Resolution No. 2021-14

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT PROVIDING GIFT CERTIFICATES TO DISTRICT EMPLOYEES WHO CONTINUE TO WORK FOR THE DISTRICT LATE NOVEMBER THROUGH EARLY DECEMBER 2021

WHEREAS, the Coachella Valley Mosquito and Vector Control District (“District”) is a special district and a political subdivision of the State of California, created and operating under the authority and provisions of California Health and Safety Code Section 2000 et seq., and is also a “local agency” within the meaning of Section 53600 of the California Government Code; and

WHEREAS, the Board of Trustees (“Board”) of the District desires to recognize the District’s appreciation of the contributions of District employees who work throughout the 2021 season; and

WHEREAS, the Board believes that such recognition serves a legitimate public purpose because it advances the protection of public safety by incentivizing employees to continue to work during the arbovirus and holiday seasons toward reducing the risk of disease transmission by mosquitoes and other vectors for residents and visitors of the Coachella Valley.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Coachella Valley Mosquito and Vector Control District that:

Section 1. Recitals.

The recitals set forth above are true and correct.

Section 2. Gift Certificates.

Each employee who remains employed by the District from November 26, 2021, through December 6, 2021, shall be provided a gift certificate valued at forty dollars (\$40.00).

Section 3. Public Purpose.

The provision of the subject gift certificates will serve a legitimate public purpose because it advances the protection of public safety.

Section 4. General Manager's Authority.

The General Manager is authorized to procure sufficient gift certificates to effectuate the foregoing.

Section 5. Effective Date.

This Resolution shall take effect upon its adoption.

Section 5. Certification.

The Clerk of the Board shall certify as to the adoption of this Resolution and shall cause the same to be processed in the manner required by law.

PASSED, ADOPTED, AND APPROVED, this 9th day of November 2021.

**Benjamin Guitron President
Board of Trustees**

ATTEST:

Melissa Tallion, Clerk of the Board

APPROVED AS TO FORM:

Lena D. Wade, General Counsel

REVIEWED:

Jeremy Wittie, M.S., General Manager



**Coachella Valley Mosquito and
Vector Control District**

Staff Report

November 9, 2021

Agenda Item: New Business

Discussion and/or approval to grant a day off in December to all full-time employees in appreciation of their work and dedication in protecting public health during the Mosquito virus season – **Jeremy Wittie, M.S., General Manager**

Background:

In past years, to thank and recognize District staff for their service and to honor outstanding employees, the District has held a President’s Appreciation Luncheon at the end of the year. The luncheon has traditionally been offsite and included a brief awards presentation.

In 2013, 2014, 2016, 2017, 2018, 2019, and 2020 the Board opted to give employees an additional day off in December in place of having the President’s Appreciation Luncheon.

The District staff detected St. Louis Encephalitis and West Nile virus this season requiring enhanced surveillance and treatments, overtime, and more vigorous work to suppress the virus and help us achieve our mission of protecting the health of Valley residents and visitors from vector-borne diseases. Furthermore, District staff exhibited their commitment and dedication to the District by taking action and performing exemplary work to help reduce the risk of disease transmission. Like other essential employees across the nation, District employees demonstrated their commitment to protecting public health by continuing their important work throughout the continuing COVID-19 pandemic.

Staff recognition is very important and serves a legitimate public purpose because it advances the protection of public safety by incentivizing employees. Management staff requests to continue the tradition this year and grant employees an additional day off in December in recognition and appreciation of their contributions, hard work, and dedication to the District.

The employee release day would be on Monday, December 27th.

Staff Recommendation:

That the Board chooses what they deem appropriate.



**Coachella Valley Mosquito and
Vector Control District**

November 9, 2021

Staff Report

Agenda Item: New Business

Contract with Three Peaks Corp. for ADA Grading and Paving of the entrance walkway and front parking areas at the District headquarters in an amount not to exceed \$48,421.00 from Capital Facility Replacement Fund **David I'Anson, MPA, MBA/ACC., Administrative Finance Manager**

Background:

In 2019, a site accessibility evaluation was carried out by Building Principles, a certified access specialist consulting firm, and found that the parking space and the accessible route of travel between the District building, and the public way has a cross slope greater than allowed in code. The civil engineering firm Dudek drew up the grading plans to address the ADA compliance issues. A Request for Proposal, based on Dudek's civil drawings, for ADA grading and paving of the entrance walkway and front parking areas at the District headquarters, was issued October 5, 2021. A mandatory job walk occurred on Friday, October 15, 2021 at 10:00 a.m. with four vendors attending, and on Friday, October 29, 2021, the RFP submittal was due. Three firms submitted proposals:

Coachella Valley Mosquito and Vector Control District
 Submittals Received for:
 2021-04 ADA Grading & Paving Plans Project
 Friday, October 29, 2021 @ 3:00 p.m.

PROPOSED BY	RATES	COMMENTS
¹ All-American Asphalt	160,000.00	
² Three Peaks Corp	48,821.00	
³ United Paving Co.	70,886.00	
4		
5		
6		
7		
8		
9		
10		

I hereby certify that the above table represents the proposals received.


 David I Anson Administrative Finance Manager
 October 29, 2021


 Rosendo Ruiz, Accounting Technician I
 October 29, 2021

Three Peaks Corporation's bid of \$48,821 was the lowest of the three, references from the Cities of Yucaipa and Fullerton were good. This agenda item will be discussed during the Finance Committee preceding the November Board meeting and any questions regarding the process, the submittals, and scope of work will be addressed, and a report will come from the Finance Committee at the Board Meeting.

Staff Recommendation:

Contract with Three Peaks Corp. for ADA Grading and Paving of the entrance walkway and front parking areas at the District headquarters in an amount not to exceed \$48,421.00 from Capital Facility Replacement Fund.

Fiscal Impact:

FY2021-22 Budget Capital Facility Replacement 7300.14.950	Current Available Funds	Proposed Expense Fiscal Year 2021/22	Remaining Available Funds
Amount budgeted \$50,000	\$50,000	\$48,421	\$1,579



**Coachella Valley Mosquito
and Vector Control District**

November 9, 2021

Staff Report

Agenda Item: New Business

Approval of Resolution 2021-17 Revising the Annual Budget for Fiscal Year 2021-22

David l'Anson, MPA, MBA/ACC., Administrative Finance Manager

Background:

In September 2021 the District received a refund from the University of Miami for unspent research funds in the amount of \$32,092.98. Resolution 2021-17 revises the annual budget so that these funds which were deposited into the General Fund can now be used for Research in this fiscal year.

Budget Line Item	Description	Adopted Budget	Revision	Amended Budget
8510.01.600.000	Research	150,000	32,092.98	182,092.98
Total		150,000	32,092.98	182,092.98

Staff Recommendation:

Staff recommends approving Resolution 2021-17 Revising the Annual Budget for Fiscal Year 2021-2022

Exhibits:

- Resolution 2021-17
- Revised Budget

RESOLUTION NO. 2021-17

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT APPROVING A REVISION TO THE ANNUAL BUDGET FOR FISCAL YEAR 2021-2022 REVISING "LINE ITEM" EXPENDITURES

WHEREAS, the Coachella Valley Mosquito and Vector Control District ("District") is a political subdivision and a "local agency" of the State of California, created and operating under the authority and provisions of California Health and Safety Code Section 2000 et. seq., and

WHEREAS, the District's Board of Trustees ("Board") has been granted the statutory authority and responsibility to administer the financial affairs of the District; and

WHEREAS, California Health and Safety Code section 2070(a) provides that on or before August 1 of each year, the Board shall adopt a final budget, which shall conform to the accounting and budgeting procedures for special districts contained in Subchapter 3 (commencing with Section 1031.1) and Article 1 (commencing with Section 1121) of Subchapter 4 of Division 2 of Title 2 of the California Code of Regulations; and

WHEREAS, the Board of said District adopted an Annual Budget for Fiscal Year 2021-2022 on June 8, 2021 pursuant to Resolution No. 2021-06 ("Annual Budget"); and

WHEREAS, there is a need to revise the Annual Budget of the District due to requirements changing within the District; and

WHEREAS, the Board of said District desires to adopt the revised annual budget for fiscal year 2021-2022 ("Revised Annual Budget"), attached hereto as Exhibit "A" and incorporated herein by this reference.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Coachella Valley Mosquito and Vector Control District that:

Section 1. Recitals.

That the recitals set forth above are true and correct.

Section 1. Recitals.

The recitals set forth above are true and correct and incorporated herein.

Section 2. Approval of Revision to Annual Budgeted “line item” expenditures; Adoption of Revised Annual Budget.

The Board hereby approves the revision of “line item” expenditures as follows:

Budget Line Item	Description	Adopted Budget	Revision	Amended Budget
8510.01.600.000	Research	150,000	32,092.98	182,092.98
Total		150,000	32,092.98	182,092.98

The Board hereby further approves and adopts the Revised Annual Budget for Fiscal Year 2021-2022 attached hereto as Exhibit “A” and incorporated herein by this reference. A copy of said Revised Annual Budget shall be made available for public inspection in the office of the General Manager.

Section 4. Severability.

The Board declares that, should any provision, section, paragraph, sentence or word of this Resolution be rendered or declared invalid by any final court action in a court of competent jurisdiction or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences or words of this Resolution as hereby adopted shall remain in full force and effect.

Section 5. Repeal of Conflicting Provisions.

That all the provisions heretofore adopted by the Board that are in conflict with the provisions of this Resolution are hereby repealed.

Section 6. Effective Date.

This Resolution shall take effect immediately upon its adoption.

Section 7. Certification.

The Clerk of the Board shall certify to the adoption of this Resolution and shall cause the same to be processed in the manner required by law.

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PASSED, ADOPTED, AND APPROVED, this 9th day of November 2021.

Benjamin Guitron IV, President
Board of Trustees

ATTEST:

Melissa Tallion, Clerk of the Board

APPROVED AS TO FORM:

Lena D. Wade, General Counsel

REVIEWED:

Jeremy Wittie, M.S., General Manager

EXHIBIT "A"

REVISED ANNUAL BUDGET

(behind this page)

**Coachella Valley Mosquito and Vector Control District
GENERAL OPERATING BUDGET**

	<u>Revised Budget 2021-2022</u>	<u>Approved Budget 2020-2021</u>	<u>Estimated Actual 2020-2021</u>	<u>Actual 2019-2020</u>
Beginning Spendable Fund Balance	11,122,022	9,328,601	10,129,847	11,754,487
REVENUES				
Property Taxes Current	9,765,531	8,989,659	9,575,420	8,709,556
Property Taxes Prior	32,805	36,817	32,162	27,243
Interest Income	42,000	120,000	45,000	253,879
Miscellaneous Revenue	63,000	63,000	60,000	67,132
*Benefit Assessment Income	2,299,810	2,299,810	2,299,810	2,167,725
TOTAL REVENUES	12,203,146	11,509,286	12,012,392	11,225,535
EXPENSES				
Payroll Expense				
5101 Payroll - Full Time	5,378,287	5,000,402	4,938,990	4,731,622
5102 Payroll - Seasonal	203,400	233,140	180,314	198,711
5103 Temporary Services	6,900	6,900	6,900	6,900
5105 Overtime Expenses	45,120	44,120	21,984	21,250
5150 CalPERS Employer Payment of Unfunded Liability	1,363,024	325,066	325,066	752,284
5150 CalPERS State Retirement Expense	510,096	513,460	497,873	273,089
5155 Social Security Expense	331,680	317,326	308,233	307,654
5165 Medicare Expense	77,570	74,213	74,538	73,278
5170 Cafeteria Plan Expense	1,136,828	1,082,168	1,084,168	1,066,306
5172 Retiree Healthcare	372,588	372,588	371,436	370,680
5180 Deferred Compensation	108,010	109,134	101,556	92,157
5195 Unemployment Insurance	34,235	32,065	35,374	35,374
Total Payroll Expense	9,567,740	8,110,582	7,946,432	7,929,305
Administrative Expense				
5250 Tuition Reimbursement	20,000	20,000	16,674	12,833
5300 Employee Incentive	15,500	14,175	6,477	6,209
5301 Employee Support	-	-		3,386
5302 Wellness	5,600	600	153	1,395
5305 Employee Assistance Program	3,200	3,200	3,733	3,577
6000 Property & Liability Insurance	176,406	160,395	169,449	150,436
Retrospective Adjustment	(20,000)	(25,000)	(18,097)	(24,388)
Sub Total	156,406			
6001 Workers' Compensation Insurance	256,607	234,697	233,914	225,179
Retrospective Adjustment	(75,000)	(50,000)	(74,750)	(91,816)
Sub Total	181,607			
6050 Dues & Memberships	35,176	34,165	31,090	29,392
State Certified Technician Fees	7,640	7,440		
6060 Public Outreach Materials	7,950	28,550	26,000	14,430
6065 Recruitment/Advertising	7,500	8,500	3,500	6,348
6070 Office Supplies	17,111	18,556	17,000	12,929
6075 Postage	5,750	5,750	5,230	1,900
6080 Computer & Network Systems	8,199	5,200	5,100	3,881
6085 Bank Service Charges	200	120	500	71
6090 Local Agency Formation Commission	2,400	2,400	2,164	2,287
6095 Professional Fees				
Finance	36,000	36,000	39,000	33,312
Information Systems	-	5,699	3,000	6,406
<u>STRATEGIC PLAN OBJECTIVES</u>				
Administration	40,000	25,000	16,000	20,844
Public Outreach	71,000	12,000	900	1,698
Laboratory	45,000	-	-	

**Coachella Valley Mosquito and Vector Control District
GENERAL OPERATING BUDGET**

	Revised Budget 2021-2022	Approved Budget 2020-2021	Estimated Actual 2020-2021	Actual 2019-2020
6100 Attorney Fees - General Counsel	68,000	63,000	66,972	64,172
6100 Attorney Fees - Labor Relations	-	-	904	1,270
6100 Attorney Fees - Personnel	-	-		7,294
6105 Legal Services - Abatement	1,000	1,000		
6106 HR Risk Management	6,000	4,500	5,625	4,725
6110 Conference Expense				
MVCAC Committee Assignments	11,000	10,800	-	5,974
Annual Conference Expense	18,800	17,600	5,209	13,980
Trustee Travel	14,600	17,000	-	8,518
6115 Trustee In-Lieu Expense	13,200	13,200	13,200	13,200
6120 Trustee Support Expense	7,600	7,550	790	5,593
6200 Meetings Expense	4,890	4,690	925	1,895
6210 Promotion & Education	5,000	26,500	25,000	21,145
6220 Public Outreach Advertising	46,000	45,000	45,000	27,903
6500 Benefit Assessment Expense	86,000	96,000	84,000	84,970
Total Administrative Expense	948,329	854,287	734,662	680,948
Utility Expense				
6400 Utilities	106,000	106,000	102,000	99,153
6410 Telecommunications	1,824	1,270	1,970	30,808
Total Utility Expense	107,824	107,270	103,970	129,961
Operating Expense				
7000 Uniform Expense	44,727	44,255	44,255	41,154
7050 Safety Expense	32,375	25,225	28,646	23,558
7100 Physician Fees	5,000	5,000	5,000	4,850
7150 IT Communications	56,860	56,740	57,670	41,948
7200 Maintenance Supplies	3,000	3,000	2,328	3,344
7300 Building & Grounds Maintenance	42,000	42,000	41,000	41,835
7310 Calibration & Certification of Equipment	6,170		782	5,462
7350 Permits, Licenses & Fees	8,273	41,552	41,552	5,352
7360 Software Licensing	22,305			
7400 Vehicle Maintenance & Repair	44,720	42,720	36,242	33,760
7420 Offsite Vehicle Maintenance & Repair	17,343	18,123	12,346	25,681
7450 Equipment Parts & Supplies	28,620	16,800	15,900	12,001
7500 Small Tools Expense	4,400	4,100	4,100	3,529
7550 Lab Operating Supplies	36,700	36,700	36,700	27,274
7570 Green Pool Surveillance	26,000	26,000	26,000	17,550
7575 Surveillance	60,360	46,610	43,610	63,528
7600 Staff Training				
State Required CEU	1,674	1,500	148	17,240
Professional Development	84,150	83,837	25,786	24,001
7650 Equipment Rentals	1,000	1,000	1,000	887
7675 Contract Services				
Administration	7,500	7,260	11,056	7,289
Information Systems	12,850	58,721	58,721	59,167
Public Outreach	1,800			
Fleet	19,670	17,640	15,640	2,506
Facilities	60,400	60,400	87,135	66,829
Operations	5,500	5,500	3,667	9,198
Abatement	2,000	2,000	-	
7680 Cloud Computing Services	101,370			

**Coachella Valley Mosquito and Vector Control District
GENERAL OPERATING BUDGET**

	Revised Budget 2021-2022	Approved Budget 2020-2021	Estimated Actual 2020-2021	Actual 2019-2020
7700 Motor Fuel & Oils	80,000	80,000	75,773	82,198
7750 Ops Operating Supplies	14,600	14,400	14,400	8,607
7800 Control	-	-		
Chemical Control	696,780	772,431	788,569	876,959
Physical Control	14,500	14,500	1,200	3,670
7850 Aerial Applications	-	-		
Rural	134,213	101,750	101,750	148,572
Urban	75,000	55,200	59,570	53,525
7860 Unmanned Aircraft Applications	40,000			
8415 Operating Equipment	46,343	33,952	33,952	20,159
*8510 <i>Research Projects</i>	182,093	135,000	87,174	130,454
9000 Contingency Expense	109,750	109,750	-	45,448
Total Operating Expense	<u>2,130,046</u>	<u>1,963,666</u>	<u>1,761,672</u>	<u>1,907,535</u>
TOTAL EXPENSES	12,753,939	11,035,805	10,546,736	10,647,749
Contribution to Capital Reserves				
8900 Thermal Remediation Reserve	38,500	35,000	35,000	44,750
8900 Capital Facility Replacement Reserve	395,294	395,294	395,294	299,900
8900 Capital Vehicle Replacement Reserve				123,105
8900 Capital Equipment Replacement Reserve	47,506	43,187	43,187	35,792
Total Contribution to Capital Reserves	<u>481,300</u>	<u>473,481</u>	<u>473,481</u>	<u>503,547</u>
TOTAL EXPENSES & TRANSFERS	13,235,239	11,509,286	11,020,217	11,151,296
Operating Revenue Less Expenses, Transfers & Continge	<u>(1,032,093)</u>	<u>0</u>	<u>992,175</u>	<u>74,239</u>
TOTAL GENERAL FUND EXPENSES	13,235,239	11,509,286	11,020,217	11,151,296
Ending Spendable Fund Balance	<u>10,089,929</u>	<u>9,328,601</u>	<u>11,122,022</u>	<u>9,328,601</u>



**Coachella Valley Mosquito
and Vector Control District**

November 9, 2021

Staff Report

Agenda Item: Items of General Consent

Approval of 2022 research proposals in an amount not to exceed \$137,120.50; \$68,560.25 will be expensed in Fiscal Year (FY) 2021/22 the balance will be expensed FY 2022/23 from Fund 8510.01.600.000 – Research Projects *Budgeted; Funds Available* – **Jennifer A. Henke, M.S., Laboratory Manager**

Background:

The District has had a long beneficial relationship with vector control researchers from universities and other state/federal organizations. The purpose of research funded by the District is to develop and evaluate applied vector and vector-borne disease surveillance and integrated vector management strategies. These projects ultimately improve the District’s operations and surveillance programs and make the best use of the District’s financial resources. Funded research leaves a legacy of knowledge in the form of publications and presentations that can be used by mosquito control districts in California, nationally, and around the world.

Proposals

The District received 4 research proposals. The proposals are summarized in the table below. Further summaries and estimates of potential benefits of each proposal follow:

#	Researcher	Title	Funds requested	Recommend for funding	Amount to fund
1	DeFelice	Adaptive policy pathways for West Nile virus management (Year 2)	\$44,772.50	Yes	\$44,772.50
2	Gerry	Attractive toxic bait stations and integrated mosquito management in underground storm drain systems in the Coachella Valley (Year 1)	\$75,691.00	Yes	\$75,691.00

3	Oi	Determining fire ant bait specificity to extend fire ant control by conserving non-target ants (Year 1)	\$16,657.00	Yes	\$16,657.00
4	Nikbakhtadeh	Controlling <i>Aedes aegypti</i> by reducing their sugar resources	\$23,503.91	No	\$0.00

Proposal #1 – DeFelice: “Adaptive policy pathways for West Nile virus management.”

Summary – This is the 2nd year of a 2-year proposal. The project proposes to examine the variables that impact mosquito life cycles and abundance – namely land use and ecological variables. That data will then be used to develop a model to examine the risk of virus transmission and the likelihood of a false-negative test result. The model will examine the current grouping of the regions that we use, evaluating whether we should adjust that grouping based on the current transmissions we see in the Coachella Valley. The final goal is to develop spatial risk maps to better inform the timing of larvicide and adulticide applications.

Potential benefits of proposed research –

The study uses the District’s current data to make predictions on the likelihood of future transmission patterns. A well-developed model may better explain to District staff and members of the public when to time applications, allowing for better use of our resources. Making timely applications of control products allows for us to use the least amount needed to be effective and to continue efficient use of people’s time.

Proposal #2 – Gerry: “Attractive toxic bait stations and integrated mosquito management in underground storm drain systems in the Coachella Valley”

Summary – This is the 1st year of a 2-year proposal. The project proposes to provide a comprehensive examination of the use of attractive toxic sugar baits (ATSB) for underground storm drain systems using fungus, pyriproxyfen (an insect growth regulator), and boric acid as the toxic substance. The proposed work examines the bait stations and their attractiveness in field scenarios, examining the ability to treat a community or neighborhood. The researchers examine the sublethal impacts of the fungus and the chemicals. Work with single applications has shown the potential for impact, and the proposed work would examine whether multiple applications could expand the effectiveness of the application method.

Potential benefits – The study examines both the immediate impacts and long-term impacts of using these bait stations. Successful bait stations could be deployed in areas where arbovirus has been detected or in response to high numbers of adult mosquitoes within our

urban environment, improving the District's response. The agents used in these bait stations are commercially available but are not part of the District's current control efforts, widening our arsenal against mosquitoes.

Proposal #3 - Oi: "Determining fire ant bait specificity to extend fire ant control by conserving non-target ants."

Summary - This is the 1st year of a 2-year proposal. Fire ant baits targeting red imported fire ants may impact native ants thereby allowing reinfestation of red imported fire ants where they were eradicated. There is some evidence that other ants may be impacted by fire ant baits, but the results vary depending on the species or active ingredient. This study aims to clarify which baits would and would not affect fire ants in California. Different baits would be presented to different ant species to see which ones would feed on the baits. For the ants that do not accept the bait, a follow-up study with a highly accepted lure such as peanut butter would be used to confirm that the ants are foraging. The baits that are rejected by non-target ants would be used in the field at the District to see whether local non-target ants would also not accept the bait.

Potential benefits of proposed research - The study examines our ability to target fire ants, particularly the non-native red imported fire ant. Conserving native ant species will reduce opportunities for fire ants to maintain their presence in the valley. While the District uses control practices to target red imported fire ants, examining non-target impacts could lead to better control efforts.

Proposal #4 - Nikbakhtzadeh: "Controlling *Aedes aegypti* by reducing their sugar sources."

Summary - This is the 1st year of a 2-year proposal. Mosquitoes, such as *Aedes aegypti*, need access to sugar sources for energy and survival. This project proposes two methods to try to take advantage of this behavior. The first is to find out which plants in the local habitat can provide *Ae. aegypti* the sugar resource, presumably making these plants a more desirable habitat for the mosquito. After this, those plants can be treated with an adulticide and the adult abundance will be monitored to examine the treatment efficacy. The second part of the study is to examine the efficacy of a commercial ATSB formulation in the field. A study in Mali using the same product has found success using this method in vegetated and non-vegetated neighborhoods to reduce the local *Ae. aegypti* population.

Rationale for not funding - While the work is of interest to the District, the work as designed is more exploratory than what the District typically funds. Knowing which plants mosquitoes prefer as a sugar resource could allow us to target applications more precisely, but one also

should account for which plants are dominant in the Coachella Valley residential and business properties.

Staff Recommendation:

- Approval of 2022 research proposals in an amount not to exceed \$137,120.50; \$68,560.25 will be expensed in Fiscal Year (FY) 2021/22 the balance will be expensed FY 2022/23
- To take any action the Board deems appropriate.

Fiscal Impact:

Revised FY2020-21 Budget Research	Current Available Funds	Proposed Expense Fiscal Year 2021/22	Remaining Available Funds
GL # 8510.01.600.000	\$94,919.58	\$68,560.25	\$26,359.33



**Coachella Valley Mosquito and
Vector Control District**

November 9, 2021

Staff Report

Agenda Item: New Business

Appointment of the ad hoc Nominations Committee - **Benjamin Guitron, President**

Background:

The Board is required to elect its officers at the first meeting in January each year or every other year.

In accordance with the District's Bylaws for the purpose of recommending a slate of Board officers for the 2022 calendar year, President Benjamin Guitron will appoint an ad hoc Nominations Committee during the November 9, 2021, Board Meeting. The ad hoc committee will need to meet sometime in November or December.

In mid-November, a survey will be conducted by the Clerk of the Board to see which Trustees have an interest in serving in an officer position. This information will be given to the Committee to assist in the development of a slate of candidates for the offices of the President, Vice President, Secretary, and Treasurer. Each Board member will have the opportunity to nominate other candidates from the floor.


Staff Recommendation:

That the Board President appoints an ad hoc Nomination Committee

Current members of the ad hoc Committee:

Isaiah Hagerman

Doug Walker

	<p>Coachella Valley Mosquito and Vector Control District</p> <p>Staff Report</p>	<p>November 9, 2021</p>
<p>Agenda Item: New Business</p> <p>Appointment of the ad hoc Negotiations Committee - Benjamin Guitron, President</p>		
<p>Background:</p> <p>During the October 28, 2021, Executive Committee meeting, Committee members discussed the need to appoint an ad hoc Committee charged with reviewing and/or negotiating the terms of the General Manager’s employment agreement.</p>		
<p>Staff Recommendation:</p> <p>That the Board takes whatever action deemed necessary.</p> <p>Current members of the ad hoc Committee are: <i>Benjamin Guitron</i> <i>Isaiah Hagerman</i> <i>Doug Walker-alternate</i></p>		



**Coachella Valley Mosquito and
Vector Control District**

Staff Report

November 9, 2021

Agenda Item: New Business

Discussion and/or approval of Resolution 2021-15 Approving the ratification of the Tentative Agreement by and between the District and employees in the Bargaining Unit represented by the California School Employee Association (CSEA), Chapter 2001 – **Jeremy Wittie, M.S., General Manager, and Lena D. Wade, Legal Counsel (Pg. X)**

Background:

District representatives and CSEA representatives have reached a Tentative Agreement on matters related to wages, hours, terms, and conditions of employment for the employees in the Bargaining Unit. The proposed term of the next Memorandum of Understanding is three years, retroactively commencing July 1, 2021, and terminating on June 30, 2024.

The specifics of the Tentative Agreement have been discussed previously in Closed Session and it has been placed on the Open Session agenda for public discussion purposes and final action if the Board deems it appropriate at this time. (An oral report will be made during open session describing the main highlights of the Tentative Agreement.)

Staff Recommendation:

Staff recommends that the Board of Trustees adopts Resolution 2021-15 Approving the ratification of the Tentative Agreement by and between the District and employees in the Bargaining Unit represented by CSEA, Chapter 2001.

Exhibits:

- Resolution 2021-15

Resolution No. 2021-15

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT RATIFYING THE TENTATIVE AGREEMENT BY AND BETWEEN THE DISTRICT AND CHAPTER 2001 OF THE CALIFORNIA SCHOOL EMPLOYEES' ASSOCIATION

WHEREAS, the Coachella Valley Mosquito and Vector Control District ("District") and Chapter 2001 of the California School Employees Association ("CSEA") entered into a Memorandum of Understanding ("MOU") pursuant to the Meyers-Millias-Brown Act (Government Code Section 3500 et seq.) covering wages, hours and other terms and conditions of employment for all vector control technicians, shop mechanic(s), facilities maintenance technicians(s), laboratory assistant(s), laboratory technician(s), in the Bargaining Units represented by the CSEA, which expired June 30, 2021; and

WHEREAS, District representatives and CSEA representatives have reached a Tentative Agreement on matters related to a successor MOU, with a proposed term of three years, commencing July 1, 2021, and terminating on June 30, 2024.

NOW, THEREFORE, BE IT RESOLVED THE BOARD OF TRUSTEES OF THE COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals.

The recitals set forth above are true and correct.

Section 2. Ratification of Tentative Agreement.

The Tentative Agreement is hereby ratified and approved.

Section 3. Preparation of Memorandum of Understanding.

The District's General Manager and General Counsel are hereby directed to prepare the final Memorandum of Understanding by and between the District and CSEA consistent with the terms and conditions of the Tentative Agreement and cause the same to be fully executed by the parties.

Section 4. Effective Date.

This Resolution shall take effect immediately upon its adoption.

Section 5. Certification.

The Clerk of the Board shall certify as to the adoption of this resolution and shall cause the same to be processed in the manner required by law.

PASSED, ADOPTED, AND APPROVED, this 9th day of November 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

**Benjamin Guitron, President
Board of Trustees**

ATTEST:

Melissa Tallion, Clerk of the Board


APPROVED AS TO FORM:

Lena D. Wade, General Counsel

REVIEWED:

Jeremy Wittie, M.S., General Manager

EXHIBIT "A"
2021-2024 CSEA MOU

	<p>Coachella Valley Mosquito and Vector Control District</p> <p>Staff Report</p>	<p>November 9, 2021</p>
<p>Agenda Item: New Business</p> <p>Discussion and/or approval of Resolution 2021-16 Approving the ratification of the Tentative Agreement by and between the District and employees in the Clerical, Professional, and Supervisory Bargaining Units represented by Teamsters Local 911 – Jeremy Wittie, M.S., General Manager, and Lena D. Wade, Legal Counsel</p>		
<p>Background:</p> <p>District and Teamsters representatives have reached a Tentative Agreement on matters related to wages, hours, terms, and conditions of employment for the employees in the Clerical, Professional, and Supervisory Bargaining Units. The proposed term of the next Memorandum of Understanding is three years, commencing July 1, 2021, and terminating on June 30, 2024.</p> <p>The specifics of the Tentative Agreement have been discussed previously in Closed Session and it has been placed on the Open Session agenda for public discussion purposes and final action if the Board deems it appropriate at this time. (An oral report will be made during open session, after closed session, describing the main highlights of the Tentative Agreement.)</p>		
<p>Staff Recommendation:</p> <p>Staff recommends that the Board ratify the Tentative Agreement by adopting the attached resolution which also directs staff to prepare the final Memorandum of Understanding consistent with the terms and conditions of the Tentative Agreement and process the final Memorandum of Understanding for immediate execution by the parties.</p>		
<p>Exhibits:</p> <ul style="list-style-type: none"> • Resolution 2021-16 		

Resolution No. 2021-16

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT RATIFYING THE TENTATIVE AGREEMENT BY AND BETWEEN THE DISTRICT AND TEAMSTERS LOCAL 911

WHEREAS, the Coachella Valley Mosquito and Vector Control District (“District”) and the International Brotherhood of Teamsters Local 911 (“Teamsters”) entered into a Memorandum of Understanding (“MOU”) pursuant to the Meyers-Millias-Brown Act (Government Code Section 3500 et seq.) covering wages, hours and other terms and conditions of employment for employees in the Clerical, Professional, and Supervisory Bargaining Units represented by the Teamsters, which is scheduled to expire June 30, 2021; and

WHEREAS, District representatives and Teamsters representatives have reached a Tentative Agreement on matters related to a successor MOU, with a proposed term of three years, commencing July 1, 2021, and terminating on June 30, 2024.

NOW, THEREFORE, BE IT RESOLVED THE BOARD OF TRUSTEES OF THE COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals.

The recitals set forth above are true and correct.

Section 2. Ratification of Tentative Agreement.

The Tentative Agreement attached hereto as Exhibit “A” and incorporated herein by this reference is hereby approved.

Section 3. Preparation of Memorandum of Understanding.

The District’s General Manager and General Counsel are hereby directed to prepare the final Memorandum of Understanding by and between the District and the Teamsters consistent with the terms and conditions of the Tentative Agreement and cause the same to be fully executed by the parties.

Section 4. Effective Date.

This Resolution shall take effect immediately upon its adoption.

Section 5. Certification.

The Clerk of the Board shall certify as to the adoption of this resolution and shall cause the same to be processed in the manner required by law.

PASSED, ADOPTED, AND APPROVED, this 9th day of November 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

**Benjamin Guitron, President
Board of Trustees**

ATTEST:

Melissa Tallion, Clerk of the Board

APPROVED AS TO FORM:


Lena D. Wade, General Counsel

REVIEWED:

Jeremy Wittie, M.S., General Manager

EXHIBIT "A"

2021-2024 Teamsters MOU

	<p>Coachella Valley Mosquito and Vector Control District</p> <p>Staff Report</p>	<p>November 9, 2021</p>
<p>Agenda Item: New Business</p> <p>Discussion and/or approval of Resolution 2021-18 Adopting Employee Pay Schedule, in conformance with California Code of Regulations, Title 2, Sections 570.5 and 571 – Crystal Moreno, M.S., Human Resources Manager</p>		
<p>Background:</p> <p>On August 10, 2011, CalPERS adopted the <i>California Code of Regulations (CCR) Title 2, Sections 570.5, and 571(b)</i>, which set specific requirements for making pay schedules publicly available. The stated purpose was to ensure consistency and enhance disclosure and transparency of public employee compensation.</p> <p>To fully meet the requirements of these regulations, the pay schedule must list a position title for every employee position, show a pay rate for each position, and indicate the time base for the pay rate (hourly, monthly, annually, etc.). The pay schedule shown on Exhibit "A" updates both California School Employees Association (CSEA) and Teamsters 2021-2022 pay rate reflected in the new Memorandum of Understanding for each union being approved at the November 9, 2021 Board meeting; and confidential and management pay rate reflected in individual contracts.</p>		
<p>Staff Recommendation:</p> <p>Staff recommends that the Board of Trustees approve Resolution 2021-18.</p>		
<p>Exhibits:</p> <ul style="list-style-type: none"> • Resolution 2021-18 • Pay Schedule (Exhibit "A") 		

RESOLUTION NO. 2021-18

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE
COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL
DISTRICT APPROVING THE DISTRICT'S PAY SCHEDULE TO
CONFORM WITH THE CALIFORNIA CODE OF REGULATIONS
(CCR) TITLE 2, SECTION 570.5 AND AMENDMENTS TO CCR
SECTION 571, SUBDIVISION (b)**

WHEREAS, the Coachella Valley Mosquito and Vector Control District ("District") is a political subdivision and a "local agency" of the State of California, created and operating under the authority and provisions of California Health and Safety Code Section 2000 et. seq., and is also a "local agency" within the meaning of Section 53600 of the California Government Code; and

WHEREAS, California Code of Regulations, Title 2, Section 570.5 requires governing bodies of local agencies contracting with CalPERS to approve and adopt a publicly available pay schedule in accordance with public meeting laws; and

WHEREAS, the Board of Trustees wishes to meet the requirements of these regulations by adopting a Pay Schedule which sets forth the pay ranges for all District employee classifications in one single document;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Coachella Valley Mosquito and Vector Control District that:

Section 1. Recitals.

The true and correct recitals above are incorporated by this reference herein as the basis and foundation for the District's adoption of this Resolution.

Section 2. Approval of Pay Schedule

That the Board of Trustees hereby approves the pay schedule shown on Exhibit "A," which is incorporated herein by this reference, for classifications as designated on said schedule, a copy of which is attached hereto and incorporated herein by this reference.

Section 3. Effective Date.

This Resolution shall take effect upon its adoption.

Section 4. Certification.

The Clerk of the Board shall certify as to the adoption of this Resolution and shall cause the same to be processed in the manner required by law.

PASSED, ADOPTED, AND APPROVED, this 9th day of November 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Benjamin Guitron, President
Board of Trustees

ATTEST:

Melissa Tallion, Clerk of the Board

APPROVED AS TO FORM:

Lena D. Wade, General Counsel

REVIEWED:

Jeremy Wittie, M.S., General Manager

Exhibit "A"

Pay Scale

(behind this page)

COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT

Monthly Pay Schedule - FY2021-22

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Range 1	2,192.50	2,302.12	2,417.23	2,538.09	2,664.99	2,798.24
VCT I, Laboratory Technician	4,134.26	4,340.97	4,558.02	4,785.92	5,025.22	5,276.48
VCT II, Laboratory Assistant I	5,025.23	5,276.49	5,540.32	5,817.33	6,108.20	6,413.61
Mechanic I, Facilities Maintenance Technician I	5,276.49	5,540.32	5,817.33	6,108.20	6,413.61	6,734.29
Lead VCT, Lab Assistant II, Mechanic II, Facilities Maintenance Technician II	5,540.32	5,817.33	6,108.20	6,413.61	6,734.29	7,071.01
Administrative Clerk	4,663.61	4,896.79	5,141.63	5,398.72	5,668.65	5,952.08
Accounting Technician I	4,779.18	5,018.14	5,269.05	5,532.50	5,809.12	6,099.58
Accounting Technician II, Community Liaison	5,342.30	5,609.42	5,889.89	6,184.38	6,493.60	6,818.28
Public Outreach Coord, IT/GIS Assist	6,205.89	6,516.19	6,842.00	7,184.10	7,543.30	7,920.47
Biologist	6,524.23	6,850.44	7,192.96	7,552.61	7,930.24	8,326.75
Field Supervisor, Public Info. Officer	7,565.37	7,943.64	8,340.82	8,757.86	9,195.76	9,655.54
Environmental Biologist, Vector Ecologist, IT/GIS Analyst, Lead Supervisor	7,943.59	8,340.77	8,757.80	9,195.69	9,655.48	10,138.25
Exec. Assist./Clerk of Board, HR Specialist, Payroll Specialist	6,365.67	6,683.95	7,018.15	7,369.06	7,737.51	8,124.38
Admin/Finance Manager, Human Resources Manager, IT Manager, Public Information Manager, Operations Manager, Lab Manager	8,419.07	8,840.02	9,282.02	9,746.12	10,233.43	10,745.10
General Manager	13,413.81					

Educational Incentive Pay

Certificate	1%	Master's Degree	4%
Associate Degree	2%	Doctorate Degree	5%
Bachelor's Degree	3%		

Temporary - Out of Class

5%

Additional Duties

5%